

TU/e Parking Regulations

Below you will find the agreements made regarding parking on the TU/e Campus. More information can be found on the website: <https://www.tue.nl/en/our-university/about-the-university/accessibility-tue-campus/accessibility-route-and-map-tue-campus/on-tue-campus/parking-on-tue-campus/parking-for-users-of-the-campus/>.

A. Visitors and passers-by

When driving into the TU/e Campus, visitors must collect a ticket from the entry ticket dispenser in order to open the barrier. When leaving the campus, visitors must first pay the parking fee at one of the seven payment terminals (A.1.2.). Visitors who have received an exit ticket can open the barrier by first entering the exit ticket in the exit terminal, followed by the entry ticket (A.1.3.).

1.1. Charges for visitors and passers-by

For all seven days of the week, the parking fees at the payment terminals are as follows:

- Free, if you leave the TU/e Campus within half an hour*
- € 0.50 per 15 minutes
- € 7.50 per 24 hours (daily rate)
- After 48 hours, a daily rate of € 16.00 per 24 hours is applicable (this rate applies from the first day onwards)
- € 7.50 for a lost ticket

*If you leave the TU/e Campus within half an hour of collecting an entry ticket, you may leave free of charge with this ticket. If you are on campus for more than half an hour, you will have to pay a parking fee. In that case, the first 30 minutes are also included in the amount to be paid.

1.2. Payment terminals

There are a total of seven payment terminals spread across the TU/e Campus:

- At De Zaale on the north side of Atlas (formerly the Main Building)
- At De Zaale near the parking lane towards the Insulindelaan exit
- At De Rondon near Fontys ER (Building 20)
- At the parking lot near the Auditorium
- At De Lismortel near the bike parking facility of the Paviljoen Building
- At Kranenveld, south of Fontys ER (payment only possible with debit and credit card!): this payment terminal may only be used by visitors parked south of Fontys ER, Helix, Matrix and Vertigo. This also means that the entry ticket received at the barriers can only be used for leaving from the exit of the same parking lot.

These payment terminals are equipped with an intercom system and camera surveillance. Payment can be made at the payment terminals with coins, notes (€5, €10 and €20 notes), debit and credit card. At the Kranenveld payment terminal, payments are only possible with debit or credit card. The display indicates the steps for making a payment.

1.3. Exit tickets

1.3.1. Obtaining exit tickets

- Exit tickets are issued by TU/e Parking. These can only be ordered by authorized persons.
- If a management unit or organization/company requires exit tickets, these may be ordered via email by the person authorized to place such orders parking@tue.nl, using the order form provided to them.
- The rate for an exit ticket is the current daily rate applicable to visitors per ticket, excluding VAT. Exit tickets can be ordered per sheet consisting of nine tickets.
- Exit tickets have an expiry date. This date is indicated on the exit ticket (year-month-day).

1.3.2. Cost of exit tickets

If a management unit orders exit tickets from TU/e Parking, the costs are:

- € 7.50 (no VAT is charged) per ticket for internal management units
- € 7.50 (incl. 21% VAT) per ticket for external parties

1.3.3. Loss of entry ticket

If you lose an entry ticket, please go to a payment terminal and use the 'Lost ticket' button to contact TU/e Security, who will provide you with a new parking ticket. The cost of this new ticket is equal to the current daily rate.

1.4. Use of the parking lot for events held by companies not related to TU/e

External companies or organizations not located at the TU/e Campus may use the campus during events as a parking lot for visitors/participants at the rates applicable at that time.

Requests for this may be submitted via parking@tue.nl.

1.5. Use of the parking lot for events/activities by student organizations and other organizations related to TU/e

The Executive Board has taken a decision regarding the events for which the barriers will be kept open, so that visitors can park free of charge. A list of these events can be found on www.tue.nl/parkeren, in the left-hand side menu under 'Parking for users of the campus' and then under 'Events' (also in the left-hand side menu).

B. Car drivers working at the TU/e Campus

2.1. Parking fees for car drivers working at the TU/e Campus

As of 15 April 2015, paid parking has been introduced for all TU/e employees, students and other campus residents. Below are the various types of subscriptions for campus residents:

2.1.1. TU/e employees and students (including NOP'ers: Not On Payroll)

This is a parking subscription that costs € 2 per day (per 24 hours, regardless of the number of times the driver drives in and out of the campus within a 24-hour period). Employees and students must create an account on the (H)eerlijk parkeren website.

2.1.2. Third-party employees and students

This is a parking subscription that costs €3.50 per day (per 24 hours, regardless of the number of times the driver drives in and out of the campus within a 24-hour period). Students must create an account on the (H)eerlijk parkeren website. This also applies to various third-party employees. Employers who pay the parking fees for their employees will receive an invoice for this. These employees will be provided with a Campus Card or may obtain one via their employer.

2.2. (H)eerlijk parkeren account

Employees and other campus residents can register their vehicle license number and/or top up their parking credit via the (H)eerlijk parkeren website. The employee/campus resident must have a Campus Card. For more detailed instructions, please consult the (H)eerlijk parkeren manual.

Create a (H)eerlijk parkeren account via the website: <http://www.heerlijkparkeren.nl/>. Consult the (H)eerlijk parkeren manual: <https://www.tue.nl/parkeren>, in the left-hand side menu under 'Parking for users of the campus' and then under 'How to apply for a parking subscription?' (also in the left-hand side menu). Please note that all general and other conditions of the TU/e shall always prevail over the general terms and conditions of (H)eerlijk parkeren.

2.3. Changes related to the vehicle

Those who have a parking subscription at (H)eerlijk parkeren can change their vehicle license number directly via this website. Those who do not have a subscription at (H)eerlijk parkeren can get their license numbers changed via the contact person of their organization.

2.4. Discontinuation of the parking subscription

If employees or third parties wish to discontinue their parking subscription, the remaining balance on their parking subscription can be refunded to their bank account. A request for this may be submitted via parking@tue.nl. The subscriber's name, Campus Card number and bank account number are required for processing this request. If the parking credit has always been topped up via the Kranenveld payment terminal, a 'Request for payment' must be submitted. This form is available at parking@tue.nl. Please note that the balance must be claimed within one year after termination of employment or end of the activities. After this one-year period, the advance amounts can no longer be recovered from the TU/e.

2.5. Free parking

TU/e employees and students (including NOP'ers) may use a free parking lot located at Celebeslaan in Eindhoven called the 'MMS-terrein'. This parking lot is exclusively reserved for TU/e employees and students and is equipped with a barrier, lighting, camera surveillance and a bike parking facility. The authorization for this parking lot can be arranged via the account at (H)eerlijk parkeren.

2.6. Parking for employees and students with temporary or permanent mobility limitations

- Disabled parking spaces located close to the buildings are available for use by persons with a medical impairment.
- Employees and students with a permanent medical impairment must apply to the municipal authority of their place of residence for a parking permit in order to make use of a disabled parking space. A copy of this permit must be submitted when applying for the parking subscription. Disabled people with an official disabled parking badge are entitled to a free parking subscription. However, a personal account must be created at (H)eerlijk parkeren in order to register the vehicle license number.
- Employees with a temporary medical impairment who require a disabled parking space temporarily, should contact their supervisor. The supervisor will ask their Occupational Health and Safety Service for advice regarding the mobility restriction and decide whether or not to apply for a temporary parking permit so that the employee can make use of a disabled parking space. Just like other employees and campus residents, employees with a temporary medical impairment are required to pay for parking at the rate applicable to the type of subscription in question.
- TU/e students with a temporary medical impairment who require a disabled parking space temporarily can contact TU/e Parking. TU/e Parking decides whether or not to apply for a temporary parking permit so that the student can make use of a disabled parking space. Just like other students, those with a temporary medical impairment are required to pay for parking.
- Students from a different educational institution located at the TU/e Campus who have a temporary medical impairment and who need a disabled parking space temporarily, should contact the internal contact person at their own institution. This person gives advice regarding the mobility restriction and decides whether or not to apply for a temporary parking permit for the use of a disabled parking space. Just like other students, those with a temporary medical impairment are required to pay for parking.

2.7. Parking for service providers

Regular suppliers have the option of requesting a parking authorization via their client. For this, they must follow the same procedure as a third-party employee or student (B.2.1.). The application is processed by TU/e Parking, but approval of the TU/e contact is required. The TU/e parking policy for service providers is as follows:

- Subscriptions will be created only for projects lasting more than four weeks.
- Trucks used for loading and unloading may enter the TU/e Campus free of charge, for the time necessary for collecting or delivering their cargo. The driver must collect an entry ticket at the barrier when entering the campus and report to TU/e Security via the intercom at the barrier when leaving the parking lot. Trucks are those that need to collect a ticket via the high entry ticket dispenser.
- Private and company cars may park on the parking lot for €3.50 per day, if they have a TU/e parking subscription. For vehicles without a valid TU/e parking subscription, the standard rate (€2.00 per hour, €7.50 per day) is applicable.

- For projects lasting a maximum of four weeks, the standard ticket dispensers at the parking lot must be used by both private and company cars and the standard rate (€2.00 per hour, €7.50 per day) is applicable. Exit tickets worth € 7.50 each may also be used. These exit tickets can be requested from the Parking Department.

For more information about this, you can contact your own organization. After completion of the activities on campus, the subscriptions must be discontinued (B.2.4.) and all passes must be returned to TU/e Parking. A fine of €30.00 per item will be charged for any lost or unreturned passes.

C. Parking for motorcyclists

Motorcyclists do not have to pay for parking. They may enter and leave the TU/e Campus via the bike path alongside the barriers. Specially designed parking spaces are available for motorcyclists at various locations.

D. Misuse

- A subscriber is not supposed to collect an entry ticket. The subscriber must always use his/her Campus Card and/or the vehicle license number recognition system. If a ticket is nevertheless taken from the dispenser, the subscriber will not be able to use the Campus Card and/or the vehicle license number recognition system to exit the TU/e Campus. In that case, the subscriber will have to pay the visitor parking fee at a payment terminal before leaving the campus. If the subscriber is no longer in possession of the entry ticket, he/she will have to go to a payment terminal, report the loss via the 'Lost card' button and pay €7.50 for a new ticket. These costs cannot be claimed back from TU/e Parking.
- If the subscription is not used properly and parking fees are not correctly charged, this will be corrected by TU/e Parking and you will receive a warning.
- If a subscriber continues to misuse his/her parking subscription even after a warning, this will be reported to the subscriber's manager and the parking subscription will be blocked.

D. Road Traffic Act

Despite the fact that barriers have been installed, the TU/e Campus retains its public function, since everybody is free to enter the TU/e Campus. This means that normal traffic rules apply.

E. Enforcement policy

6.1. Wheel clamps

On the TU/e premises, it is clearly indicated where parking is allowed or not. TU/e Security regularly carries out parking checks throughout the TU/e premises. During these checks, attention is paid to parking offenders. Corrective action is taken with respect to parking offenders by issuing warnings and/or attaching wheel clamps. If a wheel clamp is attached, this is done according to a fixed operating instruction and procedure.

When attaching a wheel clamp, TU/e Security checks for possible damage. Any detected damage is indicated on the 'Parking Violation Form' (*Parkeerovertredingsformulier*). TU/e Security also takes photos of the motor vehicle on which, at least, the license number should be legible, as well as all visible damage to the vehicle and the wheel to which the clamp will be attached. After the wheel clamp has been attached, TU/e Security also places a sticker on the window of the driver's door. The sticker states that TU/e Security will take care of the removal of the wheel clamp and the telephone number to be contacted for this. If a wheel clamp is attached, it will be removed after a payment of €35.00 by cash or debit card.

6.2. Tailgating

If a driver is guilty of tailgating, i.e. leaving the TU/e premises without paying by passing through the barrier closely behind the car in front of it, a wheel clamp may be attached to the motor vehicle in question the next time it is present on the TU/e premises. TU/e Security is entitled to attach a wheel clamp for tailgating, if it can be demonstrated that the motor vehicle in question has left the campus on a previous visit by tailgating and this is clearly recorded on camera/photos, where the vehicle license number is clearly visible.

6.3. Towing regulations

TU/e Security is entitled to have a motor vehicle towed if:

- The vehicle is restricting access to one of the TU/e buildings
- The vehicle is restricting access for emergency services
- The vehicle is parked in a disabled parking space without authorization
- The vehicle is restricting access to an event site
- The vehicle is not parked in a designated parking spot

If a car has been towed, the owner should contact TU/e Security. All related costs will always be charged to the owner of the vehicle.

F. Parking Regulations

These Parking Regulations have been revised and took effect on January 1, 2019.

For more information please contact:

Eindhoven University of Technology (TU/e)

TU/e Parking Department

Email: parking@tue.nl

Website: www.tue.nl/parkeren

T: +31 (0)40 247 3054