

## **Guidelines for MSc students in the Polymer Technology group (website: [www.tue.nl/pt](http://www.tue.nl/pt))**

### **Course list / vakkenlijst**

- List of recommended and interesting courses is available via the website of the group.
- Discuss with mentor and fill form.

### **Internship**

- During regular meeting with your mentor discuss internship plans, i.e. topic and location.
- Student takes initiative in proposing options for internship. See also the website of the group for some student internship reviews.
- Six months before the planned internship discuss your options with your mentor.

### **MSc thesis project**

- Discuss with your mentor possible options; this is typically arranged during the internship period so that a swift transition is possible.
- Read safety rules Polymer Technology labs and complete forms for lab access.
- You are welcome at the Monday 3.30-4.30pm PT meetings.
- Send your email address to our secretary Ans van der Pasch in order to be added to the MSc-thesis-mailing list.
- PT preparation phase (Phase 1) report template is available on the website of the group.
  - The PT Phase 1 report is included as an appendix in final report.
- Make a beamer slide of your work, using the template available on the group's website.
- Submit form Phase 1 to start project phase (Phase 2).
- Give an intermediate 10 minutes presentation six weeks after completing Phase 1
  - During the Monday 3.30-4.30pm PT meetings.
  - The student is responsible that this is scheduled.
- Final report needs to be archived for future use -> PDF to your coach.
  - Report limited to 25 pages excluding appendices.
  - Style of a journal paper is preferred (but still there will be a TU/e-standard cover sheet?).
- Defense:
  - Defense is only scheduled after coach approves the report.
  - Plan well ahead in time. Arrange a room, preferably GEM-Z 4.24, well ahead in time.
  - Send invitation with Title & Abstract to our secretary in order to invite the group.
  - Send final files, presentation, reports to your coach.
  - Transfer data accumulated during your project as well as samples to your coach
  - Clean out your desk.