

## TU/e parking regulations

The arrangements regarding parking on the TU/e campus are shown below. More information is available on the website: [www.tue.nl/parkeren](http://www.tue.nl/parkeren)

### A. Visitors and passers-by

Visitors must take a ticket to open the barrier when driving into the TU/e campus. Visitors may also use a debit or credit card to enter, in which case no ticket will be issued. When exiting the campus, visitors must first pay at one of the four payment terminals or use the debit/credit card to pay at the exits (A.1.2.). Visitors who have received an exit ticket can open the barrier by presenting the ticket received upon entry under the scanner of the exit terminal. (A.1.3.).

#### 1.1. Costs for visitors and passers-by

The following parking rates at the payment terminals apply seven days a week:

- Free if one leaves the TU/e campus within half an hour\*
- €0.50 per 15 minutes
- €10.00 per 24 hours (daily rate)
- After 48 hours, a daily rate of €20.00 per 24 hours applies (this rate applies after the first day)
- €10.00 for a lost ticket

\* If you leave the TU/e campus within half an hour after taking an entrance ticket, you may leave free of charge using that entrance ticket. If you are on the campus for more than half an hour, you need to pay. The first 30 minutes are also included in the amount to be paid.

#### 1.2. Payment terminals

Four payment terminals in total are located across the TU/e campus:

- De Zaale/Den Dolech intersection on the north side of Atlas.
- De Zaale at the parking lane towards the Insulindelaan exit.
- De Rondon near the Fontys ER.
- Kranenveld to the south of the Fontys ER.

These payment terminals are equipped with an intercom system and camera surveillance. Only cashless (debit and credit card) payments can be made using the payment terminals. The display indicates which operations must be performed.

#### 1.3. Exit tickets

##### 1.3.1. Request for exit tickets

- Exit tickets are issued by Parking. They can only be ordered by authorized persons.
- If a management unit or organization/company needs exit tickets, they can be ordered by email via [parking@tue.nl](mailto:parking@tue.nl) by the person authorized to order using the order form provided to them for this purpose.
- The rate for an exit ticket is the applicable daily rate for visitors per ticket, excluding VAT.
- Exit tickets have an expiration date. This date can be found on the exit ticket (year-month-day).

##### 1.3.2. Costs of exit tickets

If a management unit orders exit tickets from TU/e Parking, the cost is:

- €7.50 (no VAT calculated) per ticket for internal management units.
- €7.50 (incl. 21% VAT) per ticket for external parties.

##### 1.3.3. Loss of entry ticket

If you lose an entry ticket, go to a payment terminal and press the 'lost ticket' button. Enter your license plate number and you will be shown the rate to be paid. Following payment, you will be able to exit by license plate recognition.

#### 1.4. Use of the parking area at events by non-TU/e related companies

External companies or organizations not based on the TU/e campus may use the TU/e campus as a parking area as visitors/participants for events according to the current applicable rates. Requests for this can be submitted to [parking@tue.nl](mailto:parking@tue.nl).

#### 1.5. Use of the parking area during events/activities by TU/e-related (student) organizations

The Executive Board has made a decision concerning those events for which the barriers will be opened and visitors can park for free. An overview of these events can be found at [www.tue.nl/parkeren](http://www.tue.nl/parkeren) in the left-hand menu under 'Parking for TU/e campus users' and then under 'Events' (also in the left-hand menu).

### **B. Motorists that work on the TU/e campus**

#### 2.1. Parking costs for motorists that work on the TU/e campus

On April 15, 2015, paid parking was introduced for all TU/e employees, students and other campus residents. Below are the various subscription types for campus residents:

##### *2.1.1. TU/e employees and students (including NOP)*

Parking subscription: €2 per day (per 24 hours regardless of the number of times the employee drives on and off campus within that 24-hour period). Employees and students must create their own account in (H)eerlijk Parkeren.

##### *2.1.2. Third-party employees and students*

Parking subscription: €3.50 per day (per 24 hours regardless of the number of times the employee drives on and off campus within that 24-hour period). Students must create their own account in (H)eerlijk Parkeren. This also applies to various third-party employees. Employers who pay the parking costs for their employees will receive an invoice. These employees have a campus card or can obtain one through their employer.

#### 2.2. (H)eerlijk Parkeren account

Through the (H)eerlijk Parkeren website, employees and other campus residents can register the license plate number of their vehicle and/or top up their parking credit. The prerequisite is that the employee/campus resident has a campus card. For detailed instructions, please refer to the (H)eerlijk Parkeren manual.

Register a (H)eerlijk Parkeren account via the website: <http://www.heerlijkparkeren.nl/>. (H)eerlijk Parkeren manual: <https://www.tue.nl/parkeren> in the left-hand menu under 'Parking for TU/e campus users' and then under 'Request a parking subscription' (also in the left-hand menu). The (general) terms and conditions of TU/e always prevail over the general terms and conditions of (H)eerlijk Parkeren.

It is also possible to top up your (H)eerlijk Parkeren credit at the payment terminals on the campus.

#### 2.3. Changes related to the vehicle

Those who have a parking subscription in (H)eerlijk Parkeren can change their license plate number themselves through that website. Those who do not have a subscription in (H)eerlijk Parkeren can have their license plate number changed via their organization's contact person.

#### 2.4. Discontinuation of the parking subscription

If employees or third parties wish to discontinue their parking subscriptions, the credit remaining on their parking subscriptions can be refunded to their bank account. A request for this can be made via [parking@tue.nl](mailto:parking@tue.nl). Your name, campus card number and account number are required to process the request.

If the parking credit has always been topped up via a payment terminal, a 'request for payment' must be submitted. This form is available from [parking@tue.nl](mailto:parking@tue.nl). However, recovery of the credit must take place within one year of leaving employment or the end of work activities. After that year, 'advance payments' cannot be reclaimed from TU/e.

### 2.5. Free parking

TU/e employees and students (including NOP workers) can use a free parking area called the MMS lot, located at the Celebeslaan in Eindhoven. This area is exclusively for TU/e employees and students and is equipped with a barrier, lighting, camera surveillance and a bicycle shed. Authorization for this parking area is arranged through the account in (H)eerlijk Parkeren.

### 2.6. Parking for employees and students with (temporary) mobility impairments

- Parking spaces for the disabled are available near the buildings for persons with medical mobility impairments.
- Employees and students with permanent medical impairments must apply to the municipality of residence for a dispensation to use a disabled parking space, a copy of which must be submitted with the parking subscription application. Disabled persons with an official disabled card are entitled to a free parking subscription. However, a personal account must still be created in (H)eerlijk Parkeren in connection with the registration of the license plate number.
- Employees with a temporary medical impairment who temporarily need a disabled parking space should contact their manager. The latter will request, via their own occupational health and safety service, a recommendation on the mobility impairment and decide whether or not to request a temporary dispensation to use a disabled parking space. Like other employees and campus residents, employees with temporary medical impairments must pay for parking at the rate according to the corresponding subscription form.
- TU/e students with a temporary medical impairment who need a disabled parking space temporarily can apply to TU/e Parking. TU/e Parking will decide on requesting a temporary dispensation to use a disabled parking space. Students with a temporary medical impairment must pay for parking just like other students.
- Students from another educational institution, housed on the TU/e campus, with a temporary medical impairment and who need a disabled parking space temporarily can apply to their own internal contact person. This person will advise on the mobility impairment and decide on applying for a temporary dispensation to use a disabled parking space. Students with temporary medical impairments, like other students, must pay for parking.

### 2.7. Parking for service providers

Regular suppliers have the option of requesting parking authorization through their customer. This is subject to the same procedure as for a third-party employee or student (B.2.1.). The request goes through via Parking. However, permission is required from the TU/e contact person. The TU/e parking policy for service providers includes the following:

- Subscriptions will only be created for projects of more than four weeks.
- Trucks used for loading and unloading can enter the TU/e campus free of charge for the duration necessary to pick up or deliver their cargo. When entering and leaving, the vehicles are detected by the height sensors located at the terminals. Trucks are defined as having a (container) height of at least 2.60 meters.
- Passenger and commercial vehicles may be parked on the campus for €3.50 per day if they have a TU/e parking subscription. Vehicles without a valid TU/e parking subscription are subject to the standard rate (€2.00 per hour, €10.00 per day).
- In the case of projects lasting up to four weeks or involving a minimal (<30) number of visits to the campus spread over the year, the standard on-campus payment terminals must be used for both passenger and commercial vehicles and the standard rate applies (€2.00 per hour, €10.00 per day). It is also possible to use exit tickets of €7.50 each. These exit tickets can be requested from the Parking department.

For more information on this, please contact your own organization. Upon completion of the work, subscriptions must be discontinued (B.2.4.) and all passes must be returned to TU/e Parking. €20.00 will be charged per pass for lost or unreturned passes.

## **C. Parking for motorcyclists**

Motorcyclists do not have to pay for parking. They can enter and leave the TU/e campus via the bicycle path alongside the barriers. Specially designated parking spaces are available for motorcyclists in several locations.

#### **D. Misuse**

- A subscription holder is not supposed to take an entry ticket. The subscription holder must always use his/her campus card and/or license plate recognition. If a ticket is taken anyway, the subscription holder will not be able to leave the TU/e campus via the campus card or license plate recognition. The subscription holder will then have to pay the visitor rate at a payment terminal before leaving the campus. If the subscription holder is no longer in possession of the entry ticket, he/she will have to go to a payment terminal for a lost ticket, which costs €10.00. These costs cannot be claimed from TU/e Parking.
- If the subscription is not used correctly, resulting in parking costs not being debited correctly, this will be corrected by TU/e Parking upon detection and TU/e Parking will issue a warning.
- If a subscription holder continues to misuse their parking subscription after a warning, it will be reported to the subscription holder's manager and the parking subscription will be blocked.

#### **E. Road Traffic Act**

Even though barriers have been installed, the TU/e campus retains its public function since anyone can and may enter the TU/e campus. This means that the Road Traffic Act remains in place.

#### **F. Enforcement policy**

##### 6.1. Wheel clamps and chain locks

The TU/e campus is clearly marked regarding where parking is and is not permitted. TU/e Security regularly performs parking controls for both cars and bicycles across the entire TU/e campus. During the checks, attention is paid to incorrect parking. Corrective action is taken for those parking illegally through the issuing of warnings and/or application of wheel clamps or chain locks. If a wheel clamp is placed, this is done according to an established work instruction and procedure. This also applies to the attachment of a chain lock.

When a wheel clamp or chain lock is applied, TU/e Security checks for any damage. Damage found is noted on the parking violation form. With regard to the (motor) vehicle, TU/e Security takes photographs of the (motor) vehicle, on which at least the license plate is legibly visible, as well as all visible damage to the (motor) vehicle and the wheel to which the clamp will be applied. After the wheel clamp is applied, TU/e Security will place a sticker on the window of the door on the driver side of the (motor) vehicle. The sticker states that TU/e Security will take care of removing the wheel clamp and provides the phone number to call for this. If a wheel clamp is placed, it will be removed for a cash or PIN payment of €35.00. Regarding bicycles, the campus steward will take photos of the bicycle on which the chain lock will be placed and/or any damage. After the chain lock is placed, the campus steward will place a sticker on the bicycle stating that TU/e Security will take care of removing the chain lock and providing the phone number to call for this. The chain lock will be removed free of charge.

##### 6.2. Tailgating

If a motorist is guilty of 'tailgating', i.e., leaving the TU/e campus without paying by passing the barrier close behind a preceding car, the possibility exists that the vehicle in question will be wheel clamped the next time it is on the TU/e campus. TU/e Security is entitled to apply a wheel clamp on the basis of tailgating if it can be shown that the vehicle in question has left the campus in this manner on a previous visit and this has been clearly recorded via camera/photo images with the license plate clearly visible.

##### 6.3. Towing regulations

TU/e Security is entitled to have a (motor) vehicle towed if:

- accessibility to any of the buildings on the TU/e site is impeded.
- passage for emergency services is obstructed.
- a (motor) vehicle is parked illegally in a disabled parking space.
- a (motor) vehicle is parked in such a way as to impede the establishment of an event site.
- a motor (vehicle) is parked in a place not authorized for that purpose.

If a car has been towed, the owner should report to TU/e Security. All related costs will always be recovered from the owner of the (motor) vehicle.

**G. Parking regulations**

These parking regulations have been readopted and take effective from januari1<sup>st</sup>, 2024.

For more information, please contact:

Eindhoven University of Technology (TU/e)

TU/e Parking department

E-mail: [parking@tue.nl](mailto:parking@tue.nl)

Site: [www.tue.nl/parkeren](http://www.tue.nl/parkeren)

T: 040 247 3054