

Department of Mechanical Engineering

International student mobility Information sheet 2021 – 2022

Contact information

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Types of mobility students

At Eindhoven University of Technology, inbound mobility students are categorized in exchange students, free movers, and research students/Erasmus placement students. To all types of mobility students the same application procedure and requirements apply.

Exchange students

Exchange students should always be nominated by their home institution based on a student exchange agreement with TU/e Department of the Mechanical Engineering. Accepted students will be exempted from tuition fee and are allowed to sign up for courses from our departmental after approval of the departmental Exchange coordinator. Students that have been accepted by the contact person of the established Erasmus Bilateral agreement for a thesis project or research internship, may do both. They can either take classes with a maximum of 3 course in combination with a project of 1 quartile – equals 15 ECTS or do a thesis project or research internship for the duration of 1 semester – equals 30 ECTS.

Free movers

Free movers should be nominated for a study semester by their home institution. As their exchange is not based on any formal exchange agreement, the student will be charged the **statutory tuition fee rate** over the months of his TU/e enrollment, regardless of his nationality. Free movers may sign up for courses from our departmental master study program and/or do a thesis project or research internship (on the condition that they have succeeded in finding a TU/e supervisor).

Research students and Erasmus Placement students

To research students and Erasmus placement students where to a tuition fee waiver applies. These students are however not allowed to sign up for any courses at TU/e, but only have permission to carry out the research project or thesis project they have been accepted for by our academic staff. Before sending the required application documents to our departmental international office, they already should have come to terms with their TU/e supervisor on the content of the research, the start and end date of the project. Note that students can only be officially accepted for a research internship or thesis project if our department is allowed to credit the respective project within the scope of credit mobility. The departmental international office does not provide any service whereby individual student requests are matched with ongoing research projects. Students should apply for a project within a specific research group. This would be the research group with which both university an agreement has established. They should contact the intended contact person directly after receiving the specific emailaddress..

PhD students

The departmental international office also process mobility applications from MSc students. Free mover, research student and Erasmus placement applications of *PhD students* are being handled by our departmental international office, but in a different way by a special form. For more information PhDstudents should contact their TU/e supervisor.

Application procedure and requirements

[Academic calendar](#)

Semester A	
Quartile 1 (Q1)	
Lectures	September 6 – October 31, 2021
Exams	November 1 – November 14, 2021
Quartile 2 (Q2)	
Lectures	November 15, 2021 – January 23, 2022
Exams	January 24 – February 6, 2022

Semester B	
Quartile 3 (Q3)	
Lectures	February 7 – April 8, 2022
Exams	April 9 – April 24, 2022
Quartile 4 (Q4)	
Lectures	April 25 – June 26, 2022
Exams	June 27 – July 10, 2022

Application procedure

Nominated mobility students should have an academic bachelor's degree in the required field of study (or equivalent) at the moment of their mobility application.

All application documents should be in the English language. Documents in other languages cannot be accepted.

For additional information on our application procedure, and for a survey of the required application documents, students should also consult our [departmental](#) and [institutional](#) webpages for inbound mobility students.

Application deadlines for research students / Erasmus Placement students:

No deadlines.

Nomination and Application deadlines for exchange students and free movers:

Nominations can only be accepted if a nomination email was sent by the home university, stated that the student is a Master student:

Semester A: **May 1, 2021**
Semester B: **October 1, 2021**

Applications should be sent to the *departmental* exchange coordinator, and should be fully complete before the following deadlines:

Semester A: **June 1, 2021**
Semester B: **November 1, 2021**

Applications received after our deadlines, or applications that are still incomplete on our deadlines will not (or no longer) be considered.

English proficiency requirements

Applicants with a **non-EEA** nationality (EEA= European Economic Area) are required to send in the result of one of the specified [official English language tests](#). The test result may not be older than 2 years. *Do note that it depends on your nationality whether or not an official English language test score is required, and not on the location of your home institution!*

Applicants with an **EEA** nationality may replace this official TOEFL or IELTS test result with form annex II of our student exchange application form (= statement regarding the student's mastery of the English language). This document should be duly signed and stamped by the responsible person at the student's home institution.

Note that TU/e does not accept any other language test result forms than the ones mentioned on our website.

Education

Research and graduation projects

Students that would like to come to our department for a research project or graduation project, should have found one of our academic staff members willing to supervise the intended internship, prior to their mobility application. We cannot guarantee a project if a project is not available or if the student has no academic background within the research group of which the bilateral agreement has been established

Master study program

Exchange students and free movers should choose at least 2 of the three courses within the department of Mechanical engineering.

The language of instruction is English.

Osiris course catalogue

For more detailed information on a specific course (including the contact information of the responsible lecturer) you can consult [Osiris Catalogue](#). **Make sure to first choose the correct academic year (2021-2022), and the correct quartiles (GS1 and GS2 for the autumn semester, and GS3 and GS4 for the spring semester). Do not choose for Block 1, 2, 3 or 4 as they will only generate a survey of our bachelor level courses!**

We strongly advise students to stick to courses/projects from their own field of study. From past experience we have learned that it is quite difficult for students to obtain a passed grade for courses outside their own specialization. Students that are considering to sign up for a course or project outside their own field of expertise, should carefully check the course prerequisites, and are strongly advised to consult with the departmental exchange coordinator well in advance.

Restrictions

Exchange students always need to check with the departmental exchange coordinator first whether it is possible to take the course.

Master projects

Due to the limited capacity, students may only sign up for one (1) master project in a semester within the allocated research group.

Courses from other TU/e departments

Exchange students and free movers can be allowed to take at max. 1/3 of their MSc. courses from another TU/e Department. They however always need the prior consent of both international offices (Mechanical Engineering and the IO of the other TU/e department).

Course load

We advise you to sign up for max. 15 ECTS credits per *quartile* (= 2 x 15 = 30 ECTS per semester) which is our average study load. Our online education system Osiris will block if students try to sign up for more than 20 ECTS in a quartile.

Time slots

The time slots in our study program are there to help you avoiding clashes in your personal timetable. You should make sure not to pick courses that are scheduled for the same time slot. **If you do, it will for sure cause problems with your course and/or exam schedule later on (collision of courses and/or exams) !** The supplementary numbers (f.i. A1, A2) are not relevant, as our department only works with full time slots (A, B, C, D, and E).

Learning agreements

The learning agreement is a *compulsory* part of the required exchange application documents. In this document your choice of courses (or your internship) will be approved by all parties involved (yourself, your home institution, and TU/e). Please note however that an approved learning agreement only means that you are *allowed* to sign up for the courses that are mentioned. It does not mean that your participation in these courses is guaranteed. The capacity of some courses is limited, and as our course program may slightly change during the academic year, no rights can be derived from the learning agreement, as it does not give any guarantees about the availability of the specified courses. This also implies that it might be possible that your learning agreement needs to be altered after your arrival in Eindhoven.

Credit system

At TU/e the ECTS credit system is used (ECTS = European Credit Transfer System).

Workload of a full time student:

- 30 ECTS credits per semester.
- 60 ECTS credits per academic year.

One (1) ECTS credit represents 28 hours of study load (lecture hours and self study hours).

Nominal study program duration:

- Bachelor program: 3 years.
- Master program: 2 years.

Grading system

Our institutional grading system is explained on the last page of the transcript of records:

- 1 = very poor (grade is hardly ever used).
- 2 = poor (grade is hardly ever used).
- 3 = very insufficient (grade is hardly ever used).
- 4 = insufficient.
- 5 = below sufficient.
- 6 = sufficient (= lowest passing grade).
- 7 = satisfactory.
- 8 = good.
- 9 = very good (9s are seldom given)
- 10= outstanding, without any mistakes (10s are extremely rare).

TU/e does not work with the ECTS grading scale.

In our institutional grading system a grade always represents the same, fixed value. This means that a grade does never indicate a student's relative performance, as it never depends on the number of students that obtained a higher or lower result. This also means that we cannot generate any general average grades to which individual student results can be compared.

Accommodation

[Housing](#) can only be applied for by *exchange* students that will stay at TU/e for a full semester and coming from a university that we have a bilateral agreement with. All available accommodations are single rooms. Note that we cannot arrange housing for couples.

As all accommodations will only be rented out for the duration of a full semester, it is not possible to provide accommodation to students that will only be at TU/e for a part of the semester. It is also not possible for free movers, research students and Erasmus placement scholars to apply for accommodation.

Due to the shortage in student accommodations in Eindhoven, there is a limit to the number of exchange students that we can accommodate. Students applying for housing will be put on a waiting list, and will be informed later on whether or not they can be accommodated by TU/e. The final allocation will be decided by lot.

Students that would like to/need to find housing on the private market, are advised to look at the [short stay housing](#) options suggested by our institutional accommodation office.

Visa applications

If you need a student visa to enter The Netherlands, this will be taken care of by our institutional international office. Students cannot do this themselves. TU/e will contact the student on this issue once his/her mobility application has been approved.

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