

EINDHOVEN UNIVERSITY OF TECHNOLOGY

FACULTY REGULATIONS MECHANICAL ENGINEERING

After obtaining the consent of the Faculty Council
Adopted by the Board of the Faculty at its meeting of July 12, 2022
and approved by the Executive Board on July 21, 2022

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CHAPTER I GENERAL PROVISIONS

Article 1 Definitions

1. In these rules, the following definitions apply:
 - a. the Act: the Higher Education and Scientific Research Act;
 - b. the university: the Eindhoven University of Technology;
 - c. Faculty: the Faculty of Mechanical Engineering of the University;
 - d. the Board of Trustees: the Board of Trustees of the University;
 - e. faculty council: the council of the faculty;
 - f. the dean: the chairman of the board of the faculty;
 - g. electoral regulations: the regulations adopted by the Executive Board for the election of the members of the university council, faculty councils and service councils;
 - h. administrative and management regulations: the regulations of the university as referred to in Article 9.4 of the Act;
 - i. student: a person who is enrolled at the university as a student or as an external student for a program provided by the faculty;
 - j. staff member: a person employed by the university and working within the faculty, including persons employed by the Netherlands Organization for Scientific Research (NWO) or similar organizations designated by the minister and employed by the university¹ ;
 - k. academic staff: professors, associate professors, university lecturers, doctoral students, technology designers in training and the other academic staff (persons charged with teaching or conducting research in positions that in principle require a completed university degree in the faculty);
 - l. mandate: an instruction by the Executive Board to do in its name and under its perform management responsibility with respect to a management unit;
 - m. sub-mandate means an instruction by an officer mandated by the Board of Trustees to conduct management in its name and under its responsibility with respect to a management unit.
2. Other terms used in these Rules, if they also appear in the law, shall have the meaning given to them by the law.

Article 1.2 Training (art. 2.2 BBR)

The following programs have been established in the faculty:

- a. Bachelor programs (art. 9.11 HRA)
 - Mechanical Engineering
- b. Master programs (art. 9.11 HRA)
 - Mechanical Engineering (ME)
 - Automotive Technology (AT)
 - Sustainable Energy Technology (SET)
 - Systems & Control (S&C)

¹As such, the following organizations were designated by the Minister by a decree dated January 22, 1988:

- the Royal Netherlands Academy of Arts and Sciences (KNAW)
- the Netherlands Organization for Applied Scientific Research (TNO)
- the Foundation for Fundamental Research on Matter (FOM)
- The Center for Mathematics & Computer Science (CWI)
- the Foundation for the Advancement of Technical Sciences (STW)

Article 1.3 Joint arrangements (Article 9.15 paragraph under i HRA)

In addition to the joint arrangements for AT, SET and S&C concluded within TU/e by the faculties involved, the Joint Arrangement 3TU Masters, as entered into between TUD, UT and TU/e for the 3TU Master's Programs pursuant to Article 8.1 of the WHW, applies to SET and S&C.

CHAPTER II THE ORGANIZATION OF THE FACULTY

Paragraph 1 The administration of the faculty.

Article 2.1 Size; appointment (Arts. 9.12 and 9.13 HRA)

1. The Board of the Faculty consists of three members, namely the Dean, who chairs the Board, a Director of Operations, and a third member from the academic staff. In exceptional cases, the Faculty Board may make a reasoned request to the Executive Board to appoint a fourth member from the academic staff. See addendum.
2. The Dean shall have the casting vote in the event of disagreement within the Faculty Board.
3. The Board of Trustees shall appoint, suspend, and dismiss the Dean and other members of the faculty's administration, subject to the administration and management regulations.
4. In appointing the Faculty Board, the Board of Trustees shall designate the Dean as the Chair.
5. Appointment to the Faculty Board shall be for a term to be determined by the Board of Trustees, which shall normally be four years.
6. Before appointing or dismissing any member of the Faculty Board, the Board of Governors shall confidentially consult the Faculty Council and the other members of the Faculty Board on the proposed decision to appoint or dismiss. In the case of the appointment or dismissal of the dean, the deans of the TU/e Bachelor College and the TU/e Graduate School shall also be heard. The hearing shall take place at such a time that the consultations can have a substantial influence on the decision-making.
7. A member of the Faculty Board may be suspended or dismissed early for serious reasons.
8. Those who hold the position of Program Director cannot also be members of the Faculty Board .

Article 2.2 Advisers , including the student advisor (Article 9.12 paragraph 2 HRA)

1. The program director of each of the undergraduate programs established in the faculty as well as the graduate program director of each of the fields established in the faculty shall serve as an advisor to the faculty board and, in that capacity, shall be given the opportunity to attend meetings of the faculty board, at which meetings he shall have an advisory vote.
2. A student of the faculty shall be given the opportunity to attend meetings of the Faculty Board, in which meetings such student shall have an advisory vote (student advisor).
3. The Faculty Board shall invite student members of the Faculty Council to submit a nomination for the position of student advisor. This nomination shall include the names of one or more students, who are not themselves members of the Faculty Council. The student advisor is appointed by the Board of Trustees for a period of 1 year upon nomination by the Faculty Board.

Article 2.3 Duties (sections 9.14 and 9.15 HRA)

1. The Board of Trustees of the Faculty shall be charged with the general management of the Faculty. The Board is also charged with the administration and organization of the Faculty for teaching and scholarship, including the establishment of sections. In doing so, it shall comply with the law, the administrative and management regulations, and these regulations.
2. The Board of Trustees of the Faculty shall adopt Faculty Regulations to further regulate the administration and organization of the Faculty in compliance with the guidelines established by the Board of Trustees in this regard. The Faculty Regulations require the approval of the Faculty Council and the approval of the Board of Governors. Approval may be withheld only on grounds of conflict with the law or the public interest.
3. The faculty board is further charged with:
 - a. establishing the teaching and examination regulations referred to in Article 7.13 of the Act for each program as well as its regular assessment;
 - b. establish general guidelines for the practice of science;
 - c. establishing the annual research program of the faculty;
 - d. supervising the implementation of the teaching and examination regulations and the annual research program, as well as regularly reporting on this to the Executive Board;
 - e. setting up the examination board and the committee referred to in article 7.29 first paragraph of the Act, as well as of the (inter)faculty admission committee referred to in the TU/e Master Programs Admission Regulations and the appointment of the members of those committees;
 - f. the implementation of sections 7.8b and 7.9 of the Act, with the exception of the designation of courses referred to in sections 7.8b(3) and 7.9(1) of the Act;
 - g. to establish further rules regarding the manner in which exemption, as referred to in the fourth paragraph of Article 7.25, the second to fourth paragraphs of Article 7.28 and the first paragraph of Article 7.29 of the Act, may be obtained;
 - h. the provision of a certificate of admission as referred to in section 7.30a. third paragraph, the application of section 7.30a, fifth paragraph, and the implementation of section 7.30c of the Act;
 - i. entering into a joint arrangement for the benefit of one or more programs with one or more boards of other faculties;
 - j. Establishing the procedures and criteria related to recognition of acquired competencies;
 - k. exercising the right of nomination for the award of the doctorate honoris causa;
 - l. appointing a program director for each program;
 - m. the regulation of the governance and establishment of research institutes;
 - n. making proposals to the Executive Board for the appointment of professors and UHDs; adopt the faculty chairs and UHD plan; the plan and changes to it are presented to the Board of Trustees for approval;
 - p. establishing the organization of the faculty.
4. The Board of Trustees of the Faculty shall be designated by the Board of Trustees, in compliance with the Administrative and Management Regulations, as the mandatary regarding the management of the Faculty.
5. The Faculty Board may establish committees.

Article 2.4 Distribution of tasks

1. The Board of the Faculty may, without prejudice to the responsibility of the Board as a whole for its decisions and actions, proceed to a mutual division of tasks including the power to sign.
2. The Faculty Board shall bring this division of duties to the attention of the Board of Trustees and the Faculty Council and shall publicize it within the Faculty.

Article 2.5 Accountability (section 9.16 HRA)

The administration of the faculty is accountable to the Board of Trustees (and with respect to undergraduate education and graduate education respectively, also to the Board of Governors, the Dean of the TU/e Bachelor College and the Dean of the TU/e Graduate School). It provides the Board of Trustees (and with respect to the undergraduate education respectively graduate education also the dean of the TU/e Bachelor College

respectively the Dean of the TU/e Graduate School) the requested information about the faculty.

Article 2.6 Rules of Procedure

1. The Faculty Board may adopt rules of procedure for its meetings. It shall then bring that to the attention of the Faculty Council.
2. The meetings and meeting documents of the Faculty Board shall not be open to the public unless the Board decides otherwise.

Paragraph 2 The program director

Article 2.7 Appointment (art. 9.17 HRA)

1. The board of the faculty shall provide for the administration of each program mentioned in Article 2.2 paragraphs 1 and 2 of the applicable administrative and management regulations, of the faculty by appointing a program director. The Board of Governors shall appoint the director of graduate programs as the program director of the master programs within his/her domain. Appointment of the program directors and the director of graduate programs requires the approval of the dean of the TU/e Bachelor College and the dean of the TU/e Graduate School, respectively.
2. The term of appointment shall be, as a rule, 4 years.
3. The program director cannot also be a member or chairperson of the program committee of that program.

Article 2.8 Tasks (art. 9.17 paragraph 3 HRA)

1. On behalf of the Board of the Faculty, the Program Director is charged with the organization and coordination of activities related to the implementation of the education and examination program of the study Program based on the established education and examination regulations. This also includes promoting the quality of education, providing or commissioning education, supporting examination and Program committees, and annual assessment of the education and examination Program.
2. The Program Director, after consultation with the chairperson(s) of the relevant sections or the Faculty Board, shall determine which staff members are charged with work as referred to in paragraph 1 and shall give them the necessary instructions.
3. The Program Director advises the Faculty Board on developments in education, consequences for the educational vision and related research developments, the content of the teaching and examination regulations of the program, including the composition and programming of the education and examinations, as well as quality assurance.
4. The program director shall consult regularly with the program committee.

Article 2.9 Accountability (Article 9.17 paragraph 3 HRA)

1. The program director is accountable to the faculty board. He shall provide the Board of the Faculty with the information requested.
2. The Program Director shall submit an annual written report of his activities to the Faculty Board. The report shall also be sent to the sections and the program committee.

Paragraph 3A The admission committee.

Article 2.10A Composition

Master programs WTB

1. The board of the faculty shall, for the purpose of admission to the master's program, establish Mechanical Engineering and the interfaculty master's programs in Automotive Technology, Systems & Control, and Sustainable Energy Technology establish an admissions committee.
2. The faculty admissions committee shall consist of a minimum of 7 members to be appointed by the Board of the faculty, having heard the chairs of the sections. 4 members shall be staff members of the sections of the Faculty of Mechanical Engineering who make a substantial contribution to the above-mentioned master's program(s). and 3 members shall be staff members from another faculty to which one of the interfaculty master's program(s) also belongs.
3. The Board of Trustees of the faculty, having heard the admissions committee and the chairs of the relevant sections, the chairperson of the Admissions Committee. If the Chair of the Admissions Committee is not also a member of the Admissions Committee, he shall have an advisory vote.
4. Members are selected and appointed on the basis of their independence and expertise. The members are well distributed over the master's programs.

Article 2.10B Term of office

The term of office of the members of the Admissions Committee is 4 years with the possibility of reappointment.

Article 2.10C Duties

The duties of the Admissions Committee shall be:

1. if it concerns contiguous master's programs, the assessment of whether an application by the applicant of a certificate of admission submitted is at least equivalent to the certificate of the prospective bachelor's program and/or the applicant has otherwise demonstrated suitability to take the program.
2. if other master's degree programs are involved, the assessment of whether the applicant for a certificate is of admission has demonstrated suitability - in the sense of knowledge, insight and skills - for following the program.

Paragraph 3B The examination board

Article 2.11A Compounding

1. The Faculty Board shall appoint (an) examination committee(s) for the programs of the faculty. In appointing the examination committee(s), the Faculty Board shall ensure that the examination committee(s) can function competently and independently. At least one member is attached to the Program as a lecturer and at least one member holds the basic teaching qualification.
2. The Faculty Board shall establish a profile for the (vice) chair, regular members and secretary of the examination committee and appoint them accordingly.
3. When appointing new members of the examination committee, the incumbent members shall be heard by the Faculty Board.
4. Persons in management positions cannot be members of the examination committee, more specifically the (deputy) program director, the (deputy) director of graduate programs and the (deputy) director of operations and the (vice) dean.
5. The Faculty Board shall ensure that expertise in the following areas is represented on the Examination Board: substantive knowledge of the Program, knowledge of testing, knowledge of quality assurance, and legal knowledge with regard to the OER, the examination regulations, and relevant WHW provisions.
6. The examination committee consists of a chairperson, a vice chairperson, and a number of regular members. One of the members is an external member. The external member must be familiar with the role of the examination board in the organization and must in any case have the task of guaranteeing the independence of the examination board. The external member may not be involved as a teacher in the education of the programs that fall under the examination board. The examination board consists of an odd number with a minimum of three in total or an even number, with the chairperson having a casting vote.
7. The chair is preferably a professor. The members shall be professors, (university) (head) teachers, or other experts in one of the areas of expertise as referred to in paragraph 5.
8. The Faculty Board shall appoint a faculty member to serve as the official secretary of the examination committee.

Article 2.11B Appointment and reappointment

1. The term of office of the (vice) chairperson and members of the examination committee is 4 years.
2. The appointment resolution shall specify the portfolio allocation.
3. Both the (vice) chairperson and the members can be reappointed at a time. The term of an external member can in principle be extended a maximum of 2 times. Before a (vice) president or member can be reappointed, an evaluation interview with the Faculty Board will take place.
4. The Faculty Board seeks different effective dates for members' appointment periods.
5. The appointment shall be confirmed in writing to the member concerned. This written confirmation shall identify the portfolio for which the member is responsible.

Article 2.12 Tasks and powers

The examination board shall include in its examination regulations the duties and powers assigned to it (by law).

Article 2.13C Annual Report

1. The annual report, as referred to in Article 7.12b(5) of the HRA, shall be drawn up for each academic year. This report must be submitted to the Faculty Board and the secretary of the Central Education Quality Assurance Committee no later than 1 December following the end of the academic year.
2. The annual report contains an annual plan of the examination board. The annual plan contains the intentions of the examination board for the year following the reporting period to further shape or improve the quality assurance.
3. Based on the annual report and annual plan, consultation with the Faculty Board takes place at least twice a year. At the request of the Faculty Board and/or the Examination Board, the Program Director and/or the Graduate Program Director will be invited to these consultations.

Paragraph 4 Faculty office

Article 2.13

The faculty has a faculty office, which is under the direction of the Director of Operations. To this end include the following task areas, among others: Health and Safety and Environmental Affairs, Communication, Finance, Human Resources, ICT and Facilities.

Paragraph 5 Sections

Article 2.14 Sections; tasks

1. The board of the faculty shall establish the sections:
2.
 - a. Subject to the appointment resolution, the Faculty Board shall determine, for each staff member appointed to teach and/or conduct research, subject to any exceptions, the section to which he/she is assigned.
 - b. Subject to the appointment decision, the Faculty Board shall determine for each faculty member appointed to perform support and management work for sections in which organizational unit of the faculty he/she will be assigned.
3. The classification of a staff member in a section shall be for a period not exceeding 4 years. At the end of this period, the staff member may be reclassified to the same section.
4. Sections shall have the task of making contributions to the preparation and implementation of the teaching and examination programs as well as the research programs of the Faculty. They shall also have the task of making contributions to the preparation and implementation of interfaculty and interuniversity programs of teaching and research;
5. The Board of the Faculty shall determine in general terms the nature and extent of the contributions of the sections referred to in paragraph 4.

Article 2.15 President; duties

1. Sections are headed by a Section Chair. The Board of the Faculty shall appoint, suspend and dismiss the Section Chair. As a rule, the chairperson shall be a professor from the relevant section. Appointments shall be for a term to be determined by the Board of the Faculty, as a rule 4 years.
2. The Chairperson of the Section may be relieved of this position in the interim for important reasons.
3. The duties of the chairperson of the section shall be:
 - a. providing leadership to those working in the Section;
 - b. dividing the tasks of the section among the members of the section, indicating with which professor each of the members maintains a working relationship;

- c. to consult with the Executive Board of the Faculty, the Program Directors and the Boards or academic directors of the research schools/institutes concerning matters relating to education and research carried out by staff members of the Section;
 - d. perform such other duties as may be assigned to him/her by the Faculty Board.
4. Subject to the administrative and management regulations, the Chair of the Section may be submandated by the Faculty Board with respect to the management of the Section.
 5. If a vacancy occurs in the Section, the Faculty Board will decide whether or not to rehire.

Article 2.16 Advice and consultation

1. The chairpersons of the sections shall, upon request or of their own accord, give advice to the board of a faculty, the boards or academic directors of research institutes/schools, respectively, as well as to the program directors on all matters concerning the education and research of the faculty, including interfaculty and interuniversity education.
2. The chairpersons of sections consult once a year with the boards or academic directors of research institutes/schools or the Program directors and Program committees respectively. Furthermore, they shall consult whenever the boards respectively scientific directors of research institutes/schools, the Program directors or the Program committees so request.

Article 2.17 Work Consultation

The chair of the section provides for regular work meetings within the capacity group.

Paragraph 6 Research Institutes

Article 2.18 Research institutes (art. 9.20 HRA)

The Board of Trustees of the faculty determines which research institutes are established at the faculty. These are listed on the website.

Article 2.19 Scientific Director

1. The Board of Trustees of the Faculty shall appoint a Professor of the Faculty as Scientific Director for a term not exceeding 5 years.
2. The Academic Director may be suspended or relieved of his/her duties by the Board of Trustees of the Faculty for serious reasons.

Article 2.20 Duties of the scientific director; accountability

1. The duties of the Academic Director, subject to the rules established by the Board of the Faculty by these regulations, shall be:
 - a. governing the research institute;
 - b. preparation of the multi-year research program of the research institute;
 - c. the distribution of the duties of the research institute among those employed therein.
2. The scientific director is responsible to the board of the faculty. He shall provide that board with the information requested.

Article 2.21 Management

Subject to the administrative and management regulations, the management of research institutes may be sub-mandated by the Faculty Board to the academic director of that research institute. In any case, this also includes the manner in which agreements relating to the institute's third-flow research are concluded.

CHAPTER III CO-DETERMINATION

Paragraph 1 The faculty council (art. 9.37 HRA)

Article 3.1 Size; method of composition

1. The Faculty Council shall consist of 10 members, of whom 5 members shall be elected by and from among the staff of the faculty and 5 members are elected by and from the students of the faculty.
2. The term of office for faculty council members and the (deputy) chairperson shall be 2 years for staff members and 1 year for students.
3. The person filling an interim vacancy shall resign at the time his/her predecessor should have resigned.
4. Those who are members of the Supervisory Board, the Executive Board or the Board of Governors of a faculty, including the student advisor as referred to in Article 2.2 of these regulations, cannot also be members of the Faculty Council.
At the end of their term of office, the sections shall resign in their entirety, unless for special reasons their succession has not yet been arranged.
6. Faculty Council elections shall be organized according to the applicable electoral regulations.
7. Meetings and meeting documents of the Faculty Council shall be open to the public unless the Faculty Board or the Faculty Council designates a meeting document as confidential in which case the portion of the Faculty Council meeting relating to that meeting document shall also not be open to the public.

Article 3.2 President

The Faculty Council shall elect a chair and a deputy chair from among its members or otherwise. If the President of the Faculty Council is not also a member of the Faculty Council, he shall have an advisory vote.

Paragraph 2 Powers of faculty council

Article 3.3 General powers and duties (Section 9.38a HRA)

1. The Faculty Board shall give the Faculty Council at least twice a year an opportunity to discuss with it the general affairs of the Faculty.
The Board and the Council shall also meet when requested to do so by the Faculty Board, the Council, or a section, giving reasons.
The meeting shall be held within three weeks of a request being made to the Faculty Board.
2. The Board shall have the power to make proposals and express views to the Faculty Board on all matters concerning the Faculty.
The administration of the faculty shall submit a written, reasoned response to the proposals to the council within three months in the form of a proposal. Before issuing the response referred to in the previous sentence, the faculty board shall give the council at least one opportunity to consult with it.
3. The Faculty Council shall exercise against the Board of the Faculty the right of consent and the right of advice that are vested in the University Council insofar as it concerns matters that particularly concern the Faculty and the powers concerned are also vested in the Board.
4. At the beginning of the academic year, the Board of the Faculty shall provide the Council in writing with basic information concerning the composition of the Board of the Faculty, the organization within the Faculty, and the main points of the policies already adopted.
At least once a year, the administration of the faculty shall inform the council in writing of the policies it has implemented in the past year and of the policy intentions for the coming year with respect to the faculty in the financial, organizational, and educational fields. The board of the

faculty shall promptly notify the council of intentions regarding matters described in the faculty plan. Furthermore, the Faculty Board shall provide the Council, whether requested or not, with all information reasonably required for the performance of its duties.

If a preeminent personal interest of one of the Board members is at stake at a particular meeting or part thereof, the Board may decide that the member concerned will not participate in that meeting or part thereof. The Board shall then also decide that the matter in question shall be dealt with in a closed meeting.

6. The council shall make an annual written report of its activities and shall ensure that the report is available to all those involved with the faculty. The council shall ensure that agendas and reports of council meetings are sent to the Faculty Board and any committees and are made available for inspection in a generally accessible place on the faculty for the benefit of interested persons. At least once a year, the Board shall give the committees referred to in the previous sentence an opportunity to consult with it on matters of particular concern to the committee in question.

Article 3.4 Right of consent of faculty council (art. 9.38 HRA)

The Faculty Board requires the prior consent of the Faculty Council for any decision to be made by it regarding the adoption or amendment of:

- a. the faculty regulations, as referred to in Article 9.14 of the Act;
- b. the teaching and examination regulations, as referred to in Article 7.13 of the Act, with the exception of subjects referred to in the second paragraph of Article 7.13 of the Act, parts a through g, with the exception of the designation referred to in the third paragraph, and with the exception of the requirements referred to in the third sentence of Article 7.30a, third paragraph, and 7.30b, first paragraph, third sentence, of the Act.
- c. the Program-specific part of the Students' Charter, as referred to in Art. 7.59 of the Act.

Article 3.5 Powers of the personnel section (Article 9.37 paragraph 5 HRA)

1. The Faculty Board shall provide for the timely opportunity for the staff portion of the Faculty Council to provide advice to the Faculty Board and to consult on proposed actions relating to:
 - a. the manner in which the terms and conditions of employment are applied at the faculty;
 - b. the manner in which general personnel policies are implemented at the faculty;
 - c. matters of safety, health and welfare related to faculty employment;
 - d. the organization and operation within the faculty;
 - e. technical and economic service operations at the faculty.
2. The rights of the personnel section referred to in paragraph 1 may be exercised to the extent that the Faculty Board has the relevant powers via a mandate from the Executive Board. If the Faculty Board does not have the required powers, the advice shall be forwarded to the next higher competent authority as soon as possible.
3. The staff section is authorized to make proposals to the Faculty Board regarding the matters referred to in the first paragraph.
4. The Board of the Faculty shall require the prior consent of the staff section for any measure which the Board is authorized to take and on which the staff section has advised under the first paragraph.
5. The board of the faculty shall, in agreement with the personnel section, adopt regulations regarding the exercise of the rights referred to in the first, third and fourth paragraphs. The regulations shall in any event include a dispute resolution procedure.

Article 3.6 Personnel committee and student committee

The Faculty Council may establish a staff and/or student committee, consisting of council members, to provide advice to the Faculty Council on those matters of particular concern to the committee in question.

Article 3.7 Rules of Procedure

The Faculty Council shall adopt rules of procedure for its meetings. These shall include, at a minimum, rules relating to:

- a. calling of meetings;
- b. deadlines for the transmission of meeting documents;
- c. the method of deliberation and decision-making, both with respect to matters on which the Board wishes to make proposals to the Faculty Board or express points of view and with respect to matters on which the Board exercises the right of approval or the right of advice to the Faculty Board;
- d. the determination of the number of council members who must be present for valid deliberation and decision-making under c. above;
- e. the manner in which the Faculty Council shall avail itself of the opportunity provided by the Board of Trustees for a confidential hearing on the appointment of the Board of Trustees;
- f. reporting and signing of decisions;
- g. publicity of meetings;
- h. the time limits within which assent or abstention from assent must be decided and the time limits within which advice must be given;
- i. the arrangement for the event that at a meeting of the Board an eminently personal interest of one of the members of the Board is at stake pursuant to Article 3.3 paragraph 5 of these Rules;
- j. the matters referred to in (a) through (i) shall also be regulated for the purpose of the performance of the duties of the personnel section, the personnel committee, the student committee, and other committees to be established by the Board.

Article 3.8 Other committees

The Board of the Faculty and the Faculty Council may establish other committees. When establishing such a committee, the Board or the Council, as the case may be, shall at least regulate the task, authority, size and composition and duration of the committee, as well as the openness of its meetings.

Paragraph 3 The Program Committee (Section 9.18 HRA)

Article 3.9 Education committee(s) (Article 9.18 paragraph 1 HRA)

1. The Board of the faculty shall appoint a Program Committee for each Program or group of Programs of the faculty, as referred to in Article 2.2 paragraphs 1 and 2 of the current TU/e administrative and management regulations. In the case of interfaculty Programs, this authority shall be exercised by the Board of the parent faculty.
2. Within the Faculty of Mechanical Engineering, the following program committee(s) have been established pursuant to the first paragraph:
 - Mechanical Engineering Education Committee
 - Automotive Technology Education Committee
 - Sustainable Energy Technology Education Committee
 - Systems & Control Education Committee.

Article 3.10 Composition of the Program Committee

(Articles 9.17 paragraph 4, 9.18 paragraph 4 and 9.31 paragraphs 3 and 8 HRA)

1. A Program Committee has at least six members and half of its members are staff members who make a substantial contribution to the study Program and half are students enrolled in the study Program. If a Program Committee has been set up for several study Programs, at least one member of staff and one student from each study Program sit on the Program Committee. A study Program director cannot be a member of the study Program committee concerned.

2. The term of office of members of the Program Committee shall be 4 years for staff members with the possibility of renewal for another 4 years (maximum 8 years) and 1 year for students, with the possibility of renewal for 2x1 year (maximum 3 years).
3. The committee shall elect a chairman and one or more deputy chairmen from among its members or otherwise. The chairman, or in his absence a deputy chairman, shall represent the committee in court.
4. Corresponding provisions apply to interfaculty programs, whereby the number of members of the program committee is determined in the applicable joint regulation as referred to in Article 9.15 paragraph 1 sub i HRA and further provisions on representation of the participating faculties may be included.

Article 3.11 Method of composition (Article 9.18 paragraph 4 and 9.31 paragraph 5-6 HRA)

The members of the Program Committee are appointed by the Faculty Board on the recommendation of the relevant Program Committee, having heard the Faculty Board. The Faculty Board shall assess this nomination against the provisions of Article 3.10 of these Regulations.

This method of appointment shall be placed on the annual agenda of the Faculty Council. The Faculty Board and the Faculty Council shall determine annually whether it is desirable to maintain this method of composition, after hearing the Program Committee and the Program Director.

Article 3.12 Duties and powers (Article 9.18 paragraph 1 HRA)

1. The Program Committee's role is to advise on the promotion and assurance of the quality of the program.

The committee further stated:

- a. Right of consent with respect to the teaching and examination regulations referred to in section 7.13 HRA, with the exception of subjects referred to in the second paragraph under a, f, h up to and including u and x, and with the exception of the requirements referred to in the fourth and fifth paragraphs of section 7.28 HRA and the second paragraph of section 7.30b HRA;
 - b. as the task of annually assessing the manner of implementation of the teaching and examination regulations;
 - c. right of advice regarding the teaching and examination regulations referred to in section 7.13 HRA, with the exception of subjects for which the committee has the right of consent under section 9.18 HRA, first paragraph, under a, and;
 - d. Its task is to advise or make proposals, either on request or of its own accord, to the Program director referred to in Article 9.17 of the WHW, paragraph 1, in conjunction with Article 2.22 of the administrative and management regulations of the TU/e, and the board of the faculty or its executive board, concerning all matters relating to education in the study Program concerned. The committee shall send advice and proposals, as referred to under d, to the Faculty Council for information;
 - e. right of assent with respect to the quality assurance plan applicable to the program.
2. Notwithstanding the first paragraph, the duties and powers of the Program Committee with regard to the Program-crossing elements of the bachelor's and master's Programs of the TU/e, as laid down in the relevant guidelines pursuant to Section 9.5 of the WHW, are exercised by the joint Program Committee referred to in Article 3.17, Paragraph 7 of the TU/e Administrative and Management Regulations. This committee has two chambers: a bachelor's Program chamber and a master's Program chamber. The Program Committee delegates one staff member and one student member from its midst to the chamber(s) to which its Program(s) belong(s).

Article 3.13 Advisories and proposals

(Article 9.18 paragraph 1 under d, last sentence, and paragraph 2-3 HRA)

1. If a decision to be made must be submitted in advance to the program committee for advice (right to advice), the faculty board or program director shall ensure that:
 - a. the committee is given the opportunity to consult with him/her before issuing an opinion;
 - b. the committee is informed in writing as soon as possible of the way in which the advice given is followed up;
 - c. if the Faculty Board or the Program Director does not wish to follow the advice, or does not wish to follow it in its entirety, the committee shall be given the opportunity to hold further consultations with him/her before the decision is finalized.
2. If the program committee submits a proposal as referred to in Article 3.12, paragraph 1(d) to the faculty board or the program director, the board or the program director shall respond to the proposal within two months of receipt.
3. The committee shall send the advice and proposals referred to in Article 3.12, paragraph 1(d), to the Faculty Council for its information.

Article 3.14 Consultation (Article 9.18 paragraph 5 HRA)

The Program Committee is authorized to invite the Program Director or the Faculty Board, respectively, at least twice a year to discuss the proposed policy on the basis of an agenda drawn up by it.

Paragraph 4 General provisions participation bodies

Article 3.15 Provision and training (Article 9.48 paragraph 3 HRA)

The Faculty Board shall permit the Faculty Council or the Program Committee, respectively, to use such facilities as it may have at its disposal and which the Council or the Committee may reasonably require for the performance of its duties, which shall include, in any event, official, financial and legal support and training.

The Faculty Board shall provide a training budget to members of the Faculty Council or the Education Committee, respectively, which shall be determined jointly by the Faculty Board and the Faculty Council or the Education Committee, respectively. Faculty personnel shall be given the opportunity to receive such training during working hours and with pay.

CHAPTER IV FINAL PROVISIONS

Article 4.1

In the event of a difference of opinion regarding the interpretation of one or more articles of these regulations, the Faculty Board shall decide.

Article 4.2

These regulations shall take effect from the day on which the approval by the Board of Trustees, referred to in Article 9.14(4) of the Act, has been notified to the Faculty Board.

Article 4.3

These regulations may be cited as "Mechanical Engineering Faculty Regulations".

Addendum to Faculty Regulations Mechanical Engineering 2022

**Regarding Paragraph 1
Art. 2.1**

**The administration of the Faculty
Size; appointment (arts. 9.12 and 9.13 HRA)**

As an exception, the Faculty Board received temporary permission from the Executive Board at 29 April 2022 to temporarily appoint two vice deans so that the Faculty Board currently consists of four members.

The department has one dean and two vice-deans, each representing one of the three divisions within Mechanical Engineering. The vice-deans will support the dean in a flexible way, in the sense that there will be a regular discussion and decision who of the two vice-deans will take over tasks of the dean, depending on the workload of both vice-deans.