

Confidential Report

Name TU/e Supervisor Date:.....

Report title:

Name student:..... IDnr:.....

The report is to be treated under “confidentiality restrictions” (under embargo) within the Education Office. Please note you are also required to provide and upload a public summary with the title page of your report.

Explanation:

- Upload the report and public summary (including title page) [here](#)
- The report is stored only digitally in a special section of the digital archive
- Bachelor's Final project BW - send the signed form fo ME.CSA.ME@tue.nl
- Graduation IM – send the signed form to ME.Examination.Committee.AT.SC.SET@tue.nl
- Graduation MW – send the signed form to ME.Examination.Committee.ME@tue.nl
Only the program management has access to the digitally stored report
- Confidentiality is initially granted for 2 years.
- For an additional term of confidentiality (2-5 years) for the Graduation report, also fill in the back side of the form. An exception is made for companies that have a TU/e wide contract agreement, as is listed on this website. [[Internships and graduation projects \(tue.nl\)](#)] There, no additional requirements are in place.

The program management can give the report for inspection to the members of the Examinations Committee, the Dean and the accreditation institution (NVAO)

The report is for:

BEP Graduation

The report is part of the program:

- Automotive Technology (AT)
- Sustainable Energy Technology (SET)
- Systems and Control (S&C)
- Mechanical Engineering (BW/MW)

Reasons for confidentiality:

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Signature (TU/e Supervisor)

Signature (Student)

Additional term of confidentiality (2-5 years) for the Graduation report

- If an extension for confidentiality from 2 years to 5 years is required, permission is needed from the dean of the department Mechanical Engineering. In that case the involved company/institute needs to file a request to the dean of the department by filling out this side of the form and sending it to deanME@tue.nl
- The maximum term of confidentiality can be 5 years. After 5 years all graduation reports will be public, as is explained [here](#).
- Extended confidentiality will be granted by the dean under the condition that a financial contribution of €20,000.- (excl. VAT) is made by the company, which will be used for a scholarship for one or more student(s) in the department.
- The student that is about to start a project in the company/institute does not play any part in the procedure.
- The TU/e supervisor for this project does not play any part in the procedure. He or she can only discuss the exact topic of the project with the company supervisor and the student, to find options to avoid confidentiality for the graduation report.

Please elaborate on your motivation to keep the report confidential for 2-5 years:

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By signing this form, you consent to the condition of payment of the financial contribution.

Signature (Company Supervisor)