

Assessment Form Internship MSc ME

External Supervisor¹

Name student	
Assessment date	
External supervisor	
Company/Institute	
Country	

Mark	Description	On a scale of 1 to 10
A =	Excellent	9 or 10
B =	Very good	8
C =	Average	7
D =	Below average	6
E =	Unsatisfactory	1 to 5

	A	B	C	D	E	Comments
Approach and execution of the internship						
Mark if applicable:						
• Applying knowledge and skills						
• Analytical abilities						
• Inventive and creative abilities						
• Planning, drive, self-reliance						
• Takes initiative, works independently						
• Managing a large assignment ²						
• Quality of the product ³						
• Quality of the presentation						

Signature

Date

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¹ The TU/e supervisor can have the roll of the external supervisor, in case the student does a TU/e internship.

² Typically the internship is the biggest project so far in his/her studies.

³ Product can refer to a design, a code, a test setup, and so forth.

Explanation

Context of the form

This form is part of the procedure: Assessment Internships MSc ME. This procedure consists of three steps:

1. Assessment by the external supervisor
2. Assessment by the TU/e supervisor
3. Grading by the TU/e supervisor

The results of step 1 and 2 are input for step 3.

Purpose of the form

The form facilitates the first step.

How to use the form

The external supervisor gives his opinion about **Approach and execution of the internship** by giving the mark A, B, C, D, or E. To inspire the external supervisor some topics are mentioned that can help to come to a verdict.

The external supervisor may explain the given mark by

- Indicating the topics he/she has taken into account and/or
- Writing his/her comments in the appropriate box.

Completion

The external supervisor returns this assessment form to the TU/e supervisor.

The TU/e supervisor uses this assessment form to grade the internship.

The TU/e supervisor saves this assessment form himself for at least two years and does not submit it to CSA.