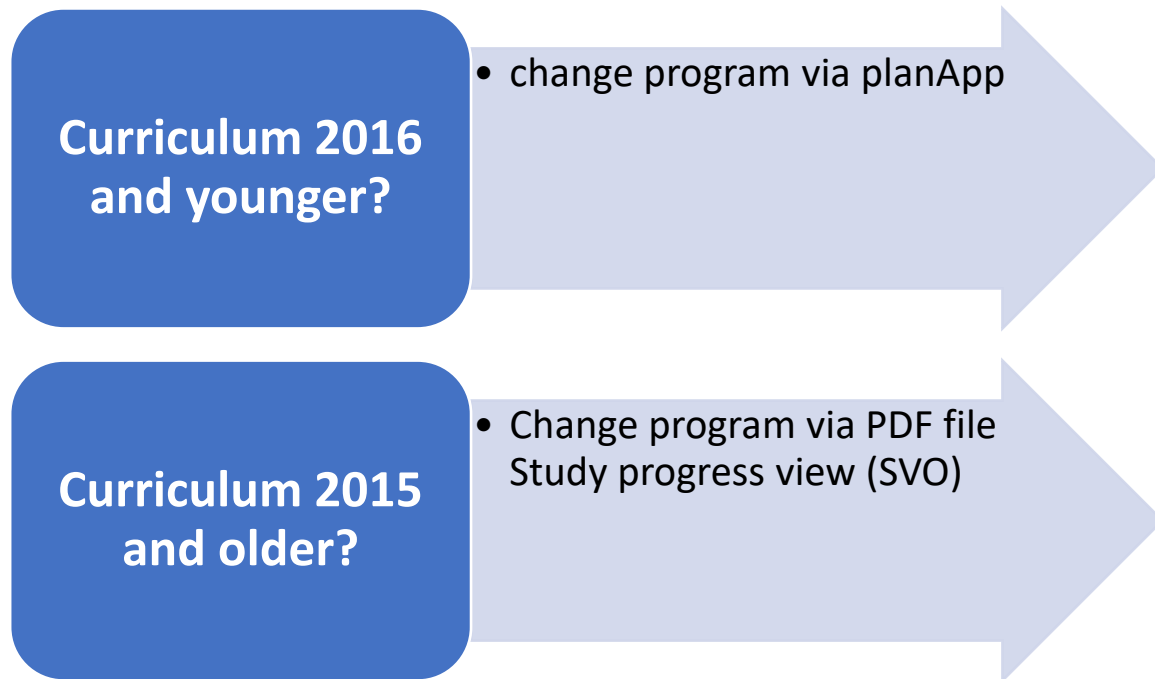


How to change your elective space

Do you want to change your approved elective space?
Then it depends on which generation or exam program you are from, how to proceed.



Curriculum 2016 and younger?

All students from generation 2016 and younger who have submitted their elective program via the planApp can also change it via the planApp. Except when you already submitted your diploma request in Osiris. In that case you cannot change your elective program via the PlanApp and you need to contact ME.csa@tue.nl.

How to change your elective program in the PlanApp?

Choose the tab 'Options' in the PlanApp and select 're-submit previously approved Electives and USE Learning Trajectory'. Click OK, on the pop-up message.

Submit the new /other courses in your elective program and again go to the tab 'Options', select 'Submit Proposal electives and Use learning trajectory' and submit it again in the Plan App for approval. Also check [the instruction video](#) on the education guide on how to change your elective program

Your program will then be re-evaluated according to the conditions below.

Coherence

If you do not choose 2 coherent packages with a total of at least 25 EC, you have to submit a motivation.

Overlap

Is there an overlap in courses or forbidden courses?

Check this yourself for the bachelor Mechanical Engineering on the [education guide](#).

Level

The total Bachelor Program must consist of 45 EC at level 3.

Elective space including USE: minimum of 30 EC on level 2 and 3.

Within the elective space, 15 EC must be on level 3.

Studium Generale activities

Make sure to complete and include the Studium Generale activities (SG100) with the USE-courses. They are a mandatory part of the USE learning trajectory. You can schedule them [here](#).

Curriculum 2015 and older?

As a student of generation 2015 and older, you cannot change your approved program via the planApp. You will have to proceed as follows:

- Go to your account in Osiris and choose the tab 'Progress'.
- Print or scan a study progress overview (SVO) from Osiris of your past and future courses. (Put an extra tick in the tab 'Education yet to be followed')
- Choose ... 'Print study progress overview' (SVO) and save it as a PDF-file along with your name and student ID.
- Indicate clearly on the PDF of your SVO which courses are included and new in your elective program and which courses will be replaced. (name + code of the course)
- Besides the name and code of the course, add the number of credits per course and indicate the level of each course (1 introductory, 2 deepening or 3 advanced)
- If because of the changes you will no longer have 2 coherent packages next to your USE-line, add a motivation.

- For more information on the requirements of your elective space, please check the [OER/PER ME](#) of the relevant academic year, art. 3.7, page 24 or consult the [education guide](#) for more information about elective space.
- First check if your changes have consequences for the requirements on coherence, level and forbidden subjects.(overlap courses)
- Email your SVO with the changes and motivation to ME.csa@tue.nl and indicate that you want to change your approved elective program.
- After approval, the Education Office W (CSA-ME) will also process the changes and you will receive a confirmation by e-mail.