

# Assessment form Preparation Project for graduation CSE, IST, DS&AI, ES

Student name:

Student ID:

Master program:

Course code<sup>1</sup>:

<sup>1</sup> For CSE (also IST track): use 2IMC05. For DS&AI: use 2AMC05. For ES: use 2IMC05 if supervisor is from M&CS and 5T514 if supervisor is from EE.

## Instructions for supervisor

On page 1, specify the Assessment Committee; on page 2, provide a detailed assessment of the presentation, defense and report; on page 3, select the final outcome of the preparation graduation project and sign.

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## Assessment Committee

The report and the defense of the preparation project are assessed by the preparation graduation supervisor and possibly others such as tutor or intended voting members of the graduation Assessment Committee (see Art. 13 of the graduation regulations). Specify below the members of the Assessment Committee for the Preparation Project, including name and cluster (or, if the member is external, list the organization).

| Role   | Name | Cluster or organization |
|--|------|-------------------------|
| Graduation Supervisor<br>( <i>mandatory</i> )  |      |                         |
| Tutor, Company Supervisor,<br>or other expert ( <i>optional</i> )                      |      |                         |
| Prospective voting member<br>of Graduation Assessment<br>Committee ( <i>optional</i> ) |      |                         |
|  |      |                         |

## Detailed assessment

| Grading Criteria                           | Assessment   |            |      |
|--|--------------|------------|------|
|  | Insufficient | Sufficient | Good |
| <b>Feasibility</b>                         |              |            |      |
| Problem statement                          |              |            |      |
| State-of-the-art analysis                  |              |            |      |
| Description of the expected result         |              |            |      |
| Proposed research and development approach |              |            |      |
| Project planning and risk                  |              |            |      |

**Remarks**

|  |  |  |  |
|--|--|--|--|
| <b>Preparation defense</b>                   |  |  |  |
| Structure and contents of presentation       |  |  |  |
| Quality of the slides                        |  |  |  |
| Presentation skills                          |  |  |  |
| Cope with questions on context               |  |  |  |
| Cope with questions on the research question |  |  |  |
| Cope with questions on the project plan      |  |  |  |

**Remarks**

|   |  |  |  |
|---|--|--|--|
| <b>Report</b>   |  |  |  |
| Structure and contents                                    |  |  |  |
| Clarity of presentation and correctness of arguments      |  |  |  |
| English usage   |  |  |  |
| General appearance (layout, figures and tables, etcetera) |  |  |  |

**Remarks**

**Final outcome**

|   |  |
|---|--|
| <p><b><i>Done: Ready for graduation</i></b></p>                                       | <p>The student has performed adequately, showing skills of investigating related work and discussing these. There is a clear research question. If applicable, the student has shown an understanding of the necessary techniques of prior knowledge.</p> <p>If applicable, all requirements in terms of software and data availability are met (there is no expectation that data / software will lead to delays later in the project).</p> <p><i>The student can start their graduation project.</i></p>   |
| <p><b><i>Done: Delay expected</i></b></p>   | <p>The student has performed adequately, showing skills of investigating related work and discussing these. There is a clear research question. If applicable, the student has shown an understanding of the necessary techniques of prior knowledge.</p> <p>Not all required data/software is available, but there is a clear agreement with the supervisor and external partners when and how these will become available and when the graduation project will start.</p> <p><i>The student can start their graduation project with a delay.</i></p> |
| <p><b><i>Done: Different project</i></b></p>  | <p>Circumstances may be that the student has performed adequately, but there are other reasons due to which the project cannot continue regularly.</p> <p><i>The student can start their graduation phase, albeit with an alternative different research question. This research question is defined together with the supervisor. This may also be with a different supervisor (or cluster).</i></p> <p><i>Please add the new project description in an attachment to this form.</i></p>  |
| <p><b><i>Fail</i></b></p>   | <p>The student has not performed adequately. There is no understanding of related work, context, nor the research question at hand.</p> <p><i>The student must do a new preparation graduation project with a different supervisor (possibly in a different group).</i></p>  |
| <p><b><i>Remarks (in case of Delay expected, Different project, or Fail):</i></b></p> |  |

**Signed by the graduation supervisor:**

Date:

Signature:

**When the Course Code start with an 2, send this form to Student Administration at [csa.mcs@tue.nl](mailto:csa.mcs@tue.nl) by the Supervisor.**

**When the Course Code start with an 5, send this form to Student Administration at [ee.csa@tue.nl](mailto:ee.csa@tue.nl) by the Supervisor.**