

## Graduation project AI&ES To-do list and timeline

<i>When</i>	<i>Who</i>	<i>What</i>
<i>A few months before the start of the graduation project (Sem. 2, year 1)</i>	Student	Finds a graduation project
	Student & thesis supervisor (& external supervisor)	Meet with the thesis supervisor
<i>Start of the graduation project</i>	Student	Meets with the thesis supervisor Registers for the graduation project via the online form Enrols for the graduation project course in Osiris
	Non-EU/EEA-students	Register the Nuffic training agreement
<i><b>Phase 1: preparation phase</b> (4-6 weeks after the start of the graduation project)</i>	Student	Writes and shares the research plan with the thesis supervisor
<i><b>Phase 2: project phase</b> (26-28 weeks after completing the preparation phase)</i>	Student	Works on the graduation project and thesis
<i>Min. 2 months before the end date of the graduation project</i>	Thesis supervisor	Submits proposal composition thesis committee to the EC AI&ES
<i>Min. 1 month the EC AI&amp;ES meeting when you plan to graduate</i>	Thesis supervisor	Organizes final presentation
	Student	Confidentially applies - writes a public summary or public version Prepares the final presentation Diploma application via Osiris Student
<i>Min. 10 working days before sharing the thesis with the thesis committee (end date graduation project)</i>	Student & thesis supervisor (& external supervisor)	Follow procedure Confidentiality
<i>Min. 15 working days before sharing the thesis with the thesis committee (end date graduation project)</i>	Student	Sends the final thesis to the thesis supervisor
	Thesis supervisor	Tests the thesis for fraud and plagiarism
<i>Max. on the end date of the graduation project as indicated in the registration form</i>	Student	Shares the thesis with thesis committee
<i>Min. 10 working days before the EC AI&amp;ES meeting when you plan to graduate</i>	Student	Sends required documents to CSA EE
<i>Before the final presentation</i>	Thesis committee	Reads the thesis
<i>Last day – the final presentation</i>	Student & thesis committee	Gives the final presentation Defends the graduation project
<i>Last day – the final assessment</i>	Thesis committee	Assess and grade the graduation project
<i>Last day – after the final assessment</i>	Chair thesis committee	Emails the final assessment form to the CSA EE
<i>Before August 31<sup>st</sup></i>	Student	Terminates TU/e enrollment