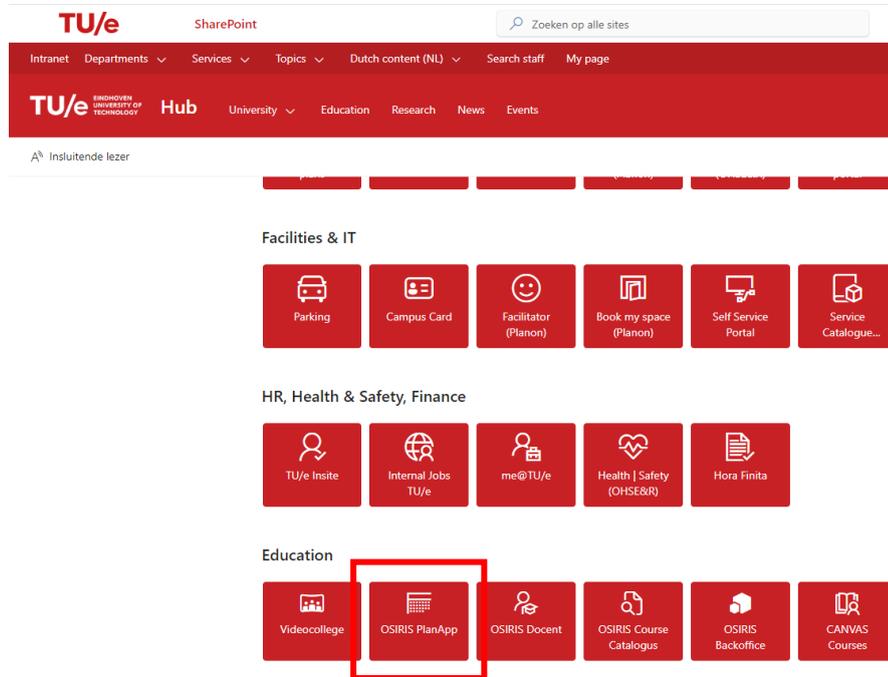


PlanApp (or <https://osirisplanapp.tue.nl/#/>)



With the PlanApp you can put together your personal study plan and submit your choices for approval to the Examination Committee of your bachelor's program.

Draft and default plan

When you log in to the PlanApp for the first time, your data will be automatically retrieved from OSIRIS and your exam program will become visible.

A default plan will be automatically created, but you are advised to create a draft plan first.

Draft plan

You can try out various options in a draft plan without the effects becoming visible to others or directly affecting your study program. It allows you to explore all paths and determine which path is best for you.

You can create multiple drafts and each draft can be given a unique name.

Once your draft plan is ready to be discussed with your academic advisor, for example, or ready to be submitted to the examination committee, you can convert it into your default plan.

Default plan

The default plan is your actual program. This plan is directly linked to your program in Osiris. Changes made to this default plan will also affect the plan in Osiris. It is not possible to have multiple default plans.

If you want to add a new default plan – because you are switching study programs, for example – you can first create a new draft plan and then make it your default Plan. Keep in mind that your original default plan will have become a draft plan again. In other words, you will still be able to view it.

Study plan

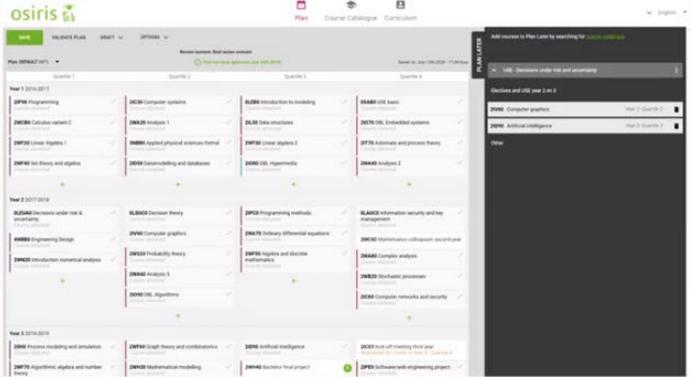
The mandatory part of your study plan is already filled in for you. That gives you a starting point: the basic and major courses are already in your planning. Now it is up to you to supplement your study plan with USE courses, electives, and elective packages. During the first year of your bachelor's program, you will receive information about when you have to make your choices.



PlanApp
Osiris planapp

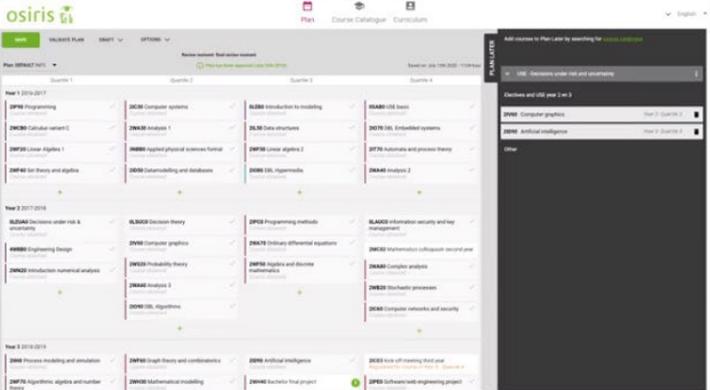
Tool for planning your studies

- See precisely how your selection of courses works out in your planning
- Find the best way to spread the courses over the years
- Use this information to register for courses in Osiris



How to work in the PlanApp?

- Drag & drop courses
- Easy overview if your schedule is valid by clicking [Validate Plan]
- To add courses, press [Course Catalogue]



Searching

Select a course

- Click on [Plan Now]
- Click on a [time slot]

The screenshot shows the PlanApp interface. On the left, there is a search bar with the text '2IPC0'. Below it, there are several filter categories: 'Examination component' with options 'Bachelor College Electives (1)', 'Bachelor College Major (1)', and 'No label (1)'; 'Category' with 'Deciphering (1)'; and 'Faculties'. On the right, there is a table with columns 'Date 1', 'Date 2', 'Date 3', and 'Date 4'. The table contains five rows of dates: 'Wed 1 (2019-02-19)', 'Wed 2 (2019-02-27)', 'Wed 3 (2019-03-06)', 'Wed 4 (2019-03-13)', and 'Wed 5 (2019-03-20)'. Each date cell has a green circle with a white checkmark inside, indicating that the course is available in all time slots.

When planning a coherent package

- Follow the step-by-step instruction in the video:
<https://educationguide.tue.nl> > [Studying] > [Services] > [Online systems] > [PlanApp]

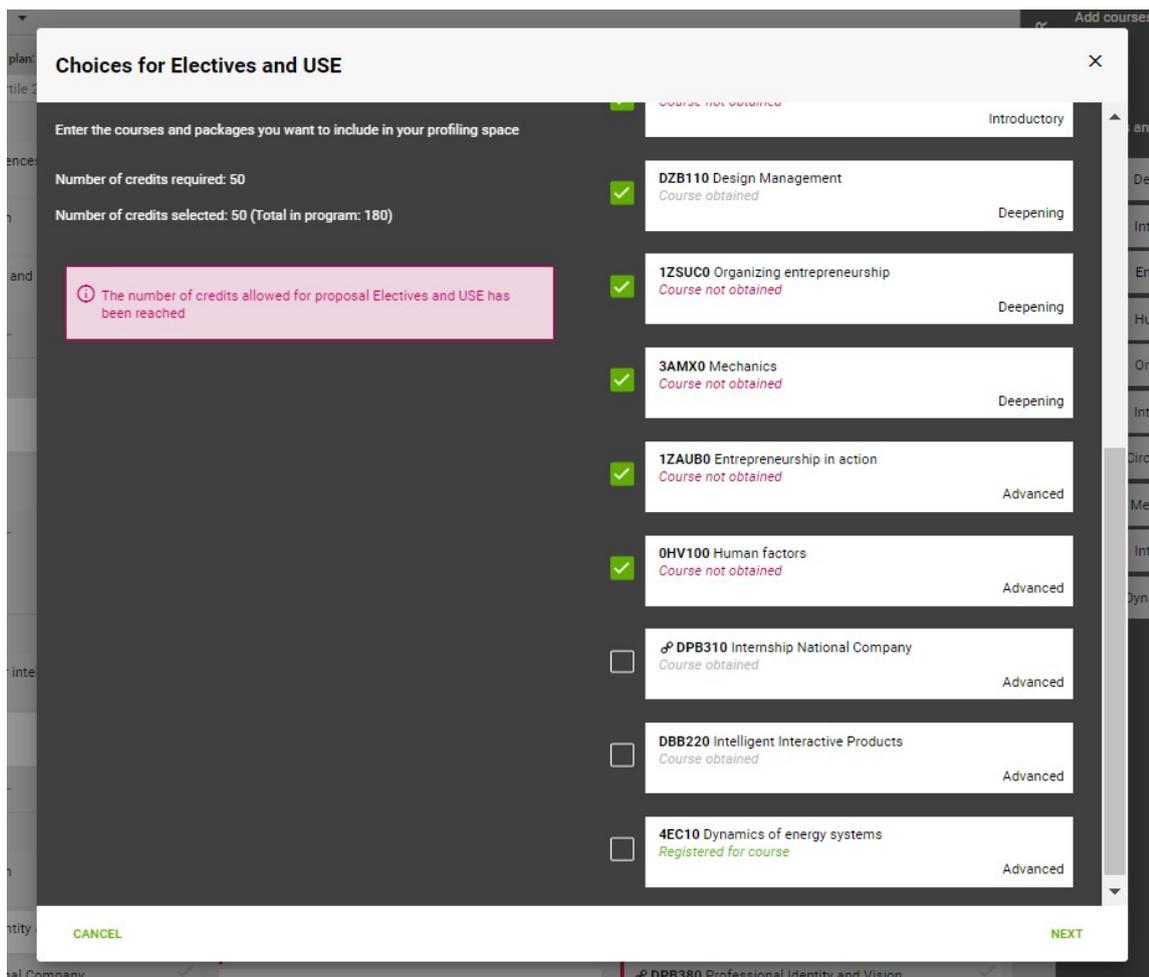
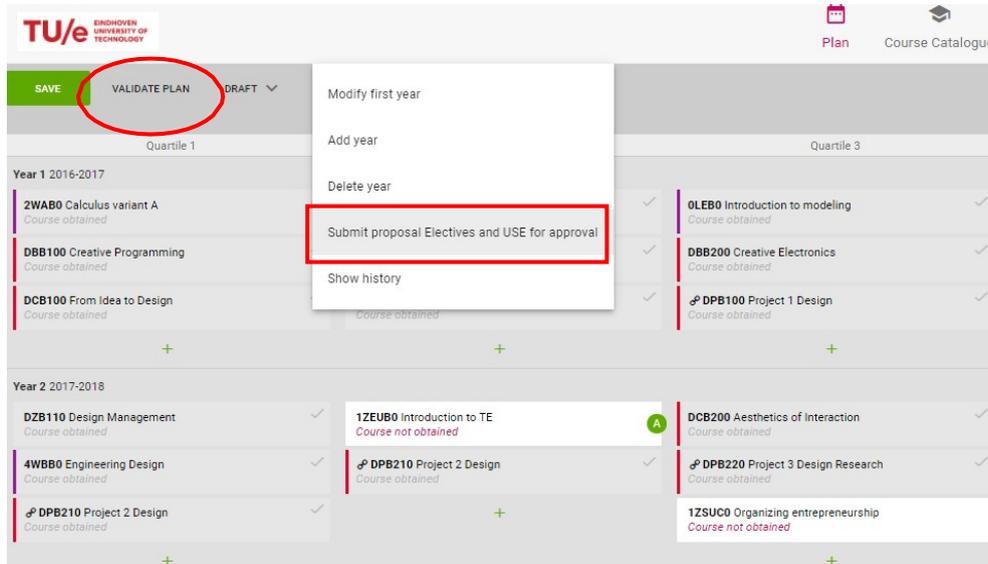
Tip

- Press [save] frequently
- Press [Validate] for a global check for errors in your planning. Correct where necessary. (PlanApp does not check the requirements regarding the level of the courses.)
- Include the compulsory Studium Generale activities (SG100) and Career activities (as of 2020/2021) in your planning.
- Check the [required levels] of your planned courses in Osiris in your [Study progress review].
- After you've obtained 90 ECTS and your planning is correct, [save] and [validate]. As a final step you need to [submit for approval] in order to receive approval for your elective space (under [Options])

Approval choices

Before you can complete your degree program, you need to submit your choices to the Examination Committee for approval via the PlanApp. This can be done from the moment you have obtained 90 credits in bachelor's courses. You will receive more information about this via the department of your degree program.

Submission of the profile for approval If you have obtained 90 ECTS, scheduled at least 180 ECTS in your default plan and complied with the notifications displayed via “Validate Plan”, you can submit your plan for approval.



Make sure you give a well-founded motivation and upload the Formal Approval Form.

Confirm choices for Electives and USE

Bevestigen van de keuzes voor de profileringsruimte

Number of credits required: 50

Number of credits selected: 50 (Total in program: 180)

Explanation
this is why I've made these choices

Upload document
BIJLAGE TOEVOEGEN

SUBMIT FOR APPROVAL

Course ID	Course Name	Status	Level
SG100	Studium Generale activiteiten	Course obtained	
1ZEUB0	Introduction to TE	Course not obtained	Introductory
5ECA0	Circus	Course not obtained	Introductory
DZB110	Design Management	Course obtained	Deepening
1ZSUC0	Organizing entrepreneurship	Course not obtained	Deepening
3AMX0	Mechanics	Course not obtained	Deepening
1ZAUB0	Entrepreneurship in action	Course not obtained	Advanced
0HV100	Human factors	Course not obtained	Advanced

Once the plan has been submitted, you will return to the PlanApp. You will now see “submitted for approval” at the top of the screen. After this action has been taken, you will not be able to submit the plan again unless the supervisor rejects it.



The person mandated on behalf of the examination committee to approve/reject plans will now receive a message notifying them that a request for approval has been received and will assess the plan. The assessment of the plan will result in the following: Approval – The person mandated on behalf of the examination committee approves the plan and the status in your PlanApp will change to “approved”.



The submission of the plan is now ‘frozen’, but the scheduled courses can still be moved and other courses can still be added to the timetable. If you want to change an approved program, contact the administration office of your study program.

Rejection – The person mandated on behalf of the examination committee rejects the plan and provides an explanation. The status in the PlanApp will change to “rejected”.

A grey rectangular box containing a red information icon (a lowercase 'i' inside a circle) followed by the text "Rejected (April 19th 2018)" in red font.

Rejected (April 19th 2018)

If you hover over with your mouse, the explanation provided by the supervisor will appear. Depending on the content of the explanation, you must adjust your plan and then submit it again. The steps described above will once again apply.