

Annex form internship agreement

Once the internship agreement is signed by yourself and the internship provider, the student should e-mail the agreement, together with this completed annex form signed by the responsible lecturer, to the departmental ESA office, e-mail: esa.be@tue.nl.

You will receive a scan by e-mail once the agreement is officially approved by our department's managing director. The scan will also be placed in Osiris Student (see documents).

Name student: _____

Student ID No.: _____

Nationality: _____

Internship provider: _____

City: _____

Country: _____

Contact person: _____

Start date internship: _____ End date internship: _____

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I agree with the content of the internship as described in the attached internship agreement.

Course code: _____

Name responsible lecturer: _____

Signature responsible lecturer: _____

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Type of **standard** internship agreement used:

- Nuffic training agreement, *compulsory* for students with a non EEA nationality for internships in The Netherlands.
- Erasmus placement agreement (*form "learning agreement for Erasmus+ traineeships"*). *compulsory* for students applying for an Erasmus placement scholarship.
- Standard TU/e internship agreement.

!! Non-standard internship agreements:

If a *deviating* agreement format is used, a student should always seek prior approval from our institutional legal advisor, specialized in education law. To achieve this approval, the student should e-mail a copy of the agreement to onderwijsjurist@tue.nl asking for approval. If the terms and conditions in the contract are acceptable, the legal advisor will send you a confirmation e-mail that you need to add to this annex form and the original contract.

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