

# **DIGITAL FORENSICS EVIDENCE ANALYSIS VIA INTELLIGENT SYSTEMS AND PRACTICES**

## **COST ACTION**

### **“Automated Decision making, AI Systems and Individual Rights”**

Version 1, last updated: 09-07-2021

## **USE OF YOUR PERSONAL DATA**

For us, data protection is a very important issue, so we would like to inform you how we will use your personal data and what rights you can exercise under the applicable data protection legislation, EU Regulation 2016/679 (here also: "GDPR") and Dutch privacy laws.

Any capitalized word which is not defined in this document is used in the meaning stated in GDPR. Please refer to the official text, which you can read in the following website: [EUR-Lex - 32016R0679 - EN - EUR-Lex \(europa.eu\)](https://eur-lex.europa.eu/lexuri/ui.do?uri=CELEX:32016R0679-EN) If you don't understand the text of the relevant legislation and you want to understand more about this topic, please contact us at [digforasp@uca.es](mailto:digforasp@uca.es).

Personal Data is every unique information about your person, regardless of the fact that your name or contact details are present. Personal Data is also, for example, an IP address, information about how you feel, the GPS coordinates of your location, information about your house, your personality evaluation, your performance assessment, your brain scan, and such.

### **Who controls your personal Data?**

The person/entity who controls your data and decides how your data will be used (Data Controller) is:

Data Controller

**Digital Forensics Evidence Analysis via Intelligent Systems and Practices –**

**COST Action**

[digforasp@uca.es](mailto:digforasp@uca.es)

<https://www.cost.eu/actions/CA17124/>

Event page: <https://www.cost.eu/cost-events/digforasp-automated-decision-making/>

## Whose Data do we collect?

We collect data from participants to our conference, including invited speakers. We collect data from your registration through the Eventbrite website.

## What personal data do we collect?

Depending on all the above, we collect:

<b>Contacts</b>	We collect your name and email address.
<b>Pictures</b>	We collect pictures and screenshot during the conference.
<b>Video and audio</b>	We collect video and audio recordings of the conference.

We also collect invited speakers' pictures, bio and role.

## How do we process your data?

Below you can find a table describing how we use your data.

The use of your data is called 'processing' and it includes, for example: reading, storing, analyzing, sharing, and modifying your data.

For each category of information regarding you, below it is specified why we use (process) your data (the purpose), why we are authorized to do so (the legal basis), and for how long we will keep your data (retention period).

<b>We process these data:</b>	<b>with the purpose to:</b>	<b>with the legal basis of:</b>	<b>storing them for:</b>
Contact information you provided during the registration	communicate with you, allowing you to participate in the conference, handling registration and attendance, reporting on the event, as well as performing event follow-up actions, such as sharing presentations among participants and feedback collection	legitimate interest	six months
Contact information	communicate with you regarding similar events that we will organize in the future	your consent	two years
Contact information	allowing you to exercise your rights when we receive a request from you	law	as long as it is required by laws and regulations
Pictures, screenshots	promoting our event and activities on our websites and social media	legitimate interest	5 years

We process these data:	with the purpose to:	with the legal basis of:	storing them for:
Video and audio recordings	storing, archiving and displaying the conference recording to disseminate and promote our conference	legitimate interest	10 years
Video and audio recordings	storing and displaying the conference content in our Action's website to disseminate and promote our COST activities	legitimate interest	10 years

During the event, you always have the option of turning off your camera and microphone.

## Profiling and automated processing

We do not use any form of automated processing or profiling. We do not perform any decision-making process that could have an impact on you.

## For how long is my data stored? Can I change or delete my data?

We store personal data as long as needed for the purpose described in this document, as explained in the table above.

When we don't need your data anymore, we will delete them.

## Further use, sharing or disclosing

**Change of team members.** If one of our employees leave our team, for example because they change job, we may need to replace them. In that case, some or all your personal data may be shared or transferred to the new team members, provided that we will arrange all the appropriate security and confidentiality measures. We will ensure that the leaving persons don't have access to your data anymore.

**Carrying out our event activities.** We may need to store your data in third-parties storage services (e.g., SURF Research Drive), cloud solutions, or software (e.g., Microsoft Teams), in order to carry out our event activities. We will make sure that those parties arrange all appropriate security measures to protect your data, as stated in the data processing agreement.

**To protect our rights.** We have the right to disclose your data to enforce, protect and defend rights, property or safety of our group or third parties, including to enforce contracts. Please contact your attorney if you are not sure of how your national legal system allows the exercise of rights.

**To comply with laws.** We may disclose your data with our research data stewards, privacy team members, ITC support staff, and other professionals providing consultancy on privacy

compliance. If we receive a request for information or an inspection, we may disclose the data, if this is required by mandatory applicable laws, regulations, rules, or it is ordered by any public authority. Please check on your government website if you are not sure in what cases it is allowed by law to disclose personal data.

## Where is my data transferred and stored?

We will not transfer your personal data abroad.

Your data will be stored and displayed in the servers of Eindhoven University of Technology, University of Cadiz and other institutions connected to DigForASp and only employees of those institutions will have access to the recordings.

In order to protect your personal data, a number of technical and organisational measures have been put in place. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the data being processed. Organisational measures include restricting access to the data to authorised persons with a legitimate need to know for the purposes of this processing operation

## What are your rights?

- **Right to be informed.** You have the right to be informed about how we use your information. We do this through this document, through our website and answering to your questions.
- **Right to access your data.** You may request a copy of your data by email to [digforasp@uca.es](mailto:digforasp@uca.es) if you would like to know what personal data we have about you. This copy of your personal data can also be given to you in a common (machine-readable) format.

**Right to rectification.** You have the right to correct inaccurate or incomplete information about yourself which you can do by email to [digforasp@uca.es](mailto:digforasp@uca.es).

**Right to erasure.** You have the right to request deletion of your personal data, for example when it is no longer necessary for us to process the data for the purpose it was collected, or when you have withdrawn your consent, which you request by email to [digforasp@uca.es](mailto:digforasp@uca.es).

- **Right to restrict processing of your data.** If you believe your information is incorrect or you believe we use your data unlawfully, you have the right to ask us to stop or limit the processing, which you request by email to [digforasp@uca.es](mailto:digforasp@uca.es).
- **Right to lodge a complaint.** You have the right to file a complaint with your national data protection authority, or the Dutch Data Protection Authority. Complaints to the Authority can be made at [Klacht melden bij de AP | Autoriteit Persoonsgegevens](#) or by sending written communication to the Authority for the Protection of Personal Data:

Autoriteit Persoonsgegevens

PO Box 93374

2509 AJ DEN HAAG

Telephone number: (+31) - (0)70 - 888 85 00

Fax: (+31) - (0)70 - 888 85 01

Visiting address (only by appointment):

Bezuidenhoutseweg 30  
2594 AV Den Haag

- **Right not to be subjected to automated decision-making process.** It is up to you to decide if we can use an automated decision-making system. If you don't understand what this means or you are unsure if we are using such system, please write to us at: [digforasp@uca.es](mailto:digforasp@uca.es).

These rights can be exercised in accordance with GDPR by sending an e-mail to [digforasp@uca.es](mailto:digforasp@uca.es)

## **Age limit**

The webinar is addressed to individuals who are at least sixteen years of age.

## **Changes to this document**

If we need to make changes to the way we use your data, we will immediately contact you. If additional consent from you is required, we will ask you to sign a new document.