

Company coach evaluation form

**Internship**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  | | | | | | |  | | |
| Student |  | [Enter student name] | | | | | | | | | | |
| Company |  | [Enter name of the company] | | | | | | | | | | |
| Company coach |  | [Enter name of company coach] | | | | | | | | | | |
| Position |  | [Enter the position of the company coach in the company] | | | | | | | | | | |
|  |  |  | | | |  |  | | | |  |  | |
| Period |  |  | September / December | | |  | |  | February / June |
|  |  |  | | |  |  | | | | | | |
| Total weeks |  | [Amount of internship weeks - minimum of 12 weeks full-time.] | | | | | | | | | | |
|  |  |  | | |  |  | | | | | | |
| Overall Competence of Chosen Design field |  | Assignment | | |  | [Describe the design project/tasks the student has worked on] | | | | | | |
|  | Design and research processes | | |  | [Provide a qualitative account of the design and/or research processes] | | | | | | |
|  | Assignment deliverables | | |  | [Provide a qualitative account of the output of the student, with respect to quality and quantity] | | | | | | |
| Scientific and Professional  Skills |  | Presenting | | |  | [Provide a qualitative account of the presentation skills of the student] | | | | | | |
|  | | | Not applicable / unable to judge | | | |
|  | Reporting | | |  | [Provide a qualitative account of the reporting skills of the student] | | | | | | |
|  | | | Not applicable / unable to judge | | | |
|  | Organizing and planning | | |  | [Provide a qualitative account of planning and organizing skills of the student] | | | | | | |
|  | Reflecting | | |  | [Provide a qualitative account of the student’s critical and/or reflective attitude] | | | | | | |
|  | | | Not applicable / unable to judge | | | |
|  | Cooperating | | |  | [Provide a qualitative account of how the students has worked in a team and/or has worked with clients. Consider aspects such as pro-activity and responsibility] | | | | | | |
| Vision and  Identity |  | Professional identity | | | | [To what extent was the student able to develop new knowledge and skills during the internship, or fine tune existing ones?] | | | | | | |
|  | | | Not applicable / unable to judge | | | |
|  | Vision | | | | [To what extent did the internship contribute to a critical reflection of the student's vision of their work/role and/or of the work field?] | | | | | | |
|  | | | Not applicable / unable to judge | | | |
| Contribution  and  Development |  | **How do you consider the specific contributions of the student within the internship assignment:** | |  | | [\*If best 10%, please provide a benchmark of why the students is among the best 10% of your interns] | | | | | | |
|  | **Provide an indication of the development the student has made throughout the internship, independently of the results:** | |  | | [\*If best 10%, please provide a benchmark of why the students is among the best 10% of your interns] | | | | | | |
| Feedback |  | [Additional feedback] | | | | | | | | | | |
|  |  |  |  |  | |  | | | | | | |
| Email address |  | [Enter the direct mail address of the company coach] | | | | | | | | | | |
| Physical address |  | [Enter the address of the company] | | | | | | | | | | |
| Telephone number |  | [Enter the direct phone number of the company coach] | | | | | | | | | | |
|  |  |  | | | | | | | | | | |
| Date |  | 01/01/2020 | | | | | | | | | | |
| Signature |  |  | | | | | | | | | | |